

**DEPARTMENT OF JUSTICE  
OFFICE OF THE SOLICITOR GENERAL  
INDICATIVE ANNUAL PROCUREMENT PLAN FY 2020**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	MOOE		CO	Remarks (Brief Description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing					
<b>MAINTENANCE AND OTHER OPERATING EXPENSES</b>												
<b>UTILITY EXPENSES</b>												
	Water - Drinking	Divisions & Services	NP-Small Value Procurement	Delegated to the Administrative Division				GoP	510,000			Annual contract of supply and delivery of drinking water with free usage of hot and cold dispensers.
<b>SUB-TOTAL</b>									<b>510,000</b>			
<b>TRAVELING EXPENSES</b>												
	Foreign Travel	Divisions & Services	NP-Small Value Procurement	As the need arises				GoP	1,394,400			Provision of airline tickets requirement for foreign and local travels needed for arbitration cases, conferences, trainings and other official business transactions.
	Local Travel								39,600			
<b>SUB-TOTAL</b>									<b>1,434,000</b>			
<b>TRAINING AND SCHOLARSHIP</b>												
	Training program for OSG officials and employees	HRMD / Committees / Administrative Division	NP-Lease of Real Property or Venue	Delegated to the training section of HRMD, Capacity Building Committee and Administrative Division				GoP	2,125,600			Various training programs for OSG officials and employees including committees, these amount shall cover food and venue expenses
<b>SUB-TOTAL</b>									<b>2,125,600</b>			
<b>COMMUNICATION SERVICES</b>												
	Postage and Deliveries	DMS / Administrative Division	Agency to Agency	Not Applicable (Guidelines on Procurement of Water, Electricity, Telecommunication & Internet Service Providers)				GoP	2,000,000			Philpost annual expenses for postage stamps, telegram and other related expenses.
			NP-Small Value Procurement						600,000			Outsourced annual expenses for postage stamps, telegram and other related expenses.
<b>SUB-TOTAL</b>									<b>2,600,000</b>			