

DEPARTMENT OF JUSTICE
OFFICE OF THE SOLICITOR GENERAL
ANNUAL PROCUREMENT PLAN FY 2024

Code (PAP)	Procurement Project	Is this an Early Procurement	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (PhP)			Remarks (brief description of Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Total	MOOE	CO	
	Water - Drinking	YES	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Jan 2024	Jan 2024	Jan 2024	Jan 2024	550,000.00	550,000.00		- Annual contract for supply and delivery of drinking water with free usage of hot and cold dispensers.
	Local and Foreign Travel	NO	Negotiated Procurement - Agency to Agency (Sec. 53.5)	N/A	N/A	Feb to Nov 2024	Feb to Nov 2024	2,500,000.00	2,500,000.00		- PS-Philgeps-GFA-OSG for the provision of airline tickets requirement for local and foreign travels needed for hearings, arbitration cases, conferences, trainings and other official business transactions. (Procurement as the need arises, delegated to Admin Division)
	Local and Foreign Travel	NO	Competitive Bidding	Feb 2024	Mar 2024	Apr 2024	Apr 2024	3,000,000.00	3,000,000.00		- Provision of airline tickets requirement for local and foreign travels needed for hearings, arbitration cases, conferences, trainings and other official business transactions not catered by PS-PhilGEPs-GFA-OSG.
	Postage and Deliveries	YES	Negotiated Procurement - Agency to Agency (Sec. 53.5)	N/A	N/A	Jan 2024	Jan 2024	1,900,000.00	1,900,000.00		- Contract with Philippine Postal Corporation for the annual supply of postage stamps, telegram and other related items.
	Postage and Deliveries (Courier Services)	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Jan 2024	Jan 2024	Jan 2024	Jan 2024	950,000.00	950,000.00		- Contract for courier services, deliveries, and other related items
	Major Repair and refurbishment of OSG leased office spaces / rooms / common areas including electrical wirings, structured cabling, and other works for relocated divisions	YES	Public Bidding	Apr 2024	May 2024 - Jun 2024	Jun 2024	Jun 2024	30,000,000.00	30,000,000.00		- Repair and refurbishment of newly leased office space for relocated office including but not limited to installation of walls, cubicles, electrical wirings, flooring, and other works for good working condition. (Phase 3-5)
	Supply of Labor and Materials for Installation and Relocation of Fire Protection and Fire Protection and Detection Alarm System	NO	Public Bidding	Jan 2024 to Dec 2024	Jan 2024 to Dec 2024	Jan 2024	Jan 2024	2,640,000.00	2,640,000.00		- Repair and refurbishment of newly leased office space for relocated offices, including but not limited to fire detection alarm system, sprinklers and other fire protection equipment.
	Major Repair and refurbishment of OSG office space / leased office spaces / rooms / common areas including electrical wirings, structured cabling, and other works to OSG Main Building, existing leased offices spaces and newly leased existing office space.	NO	Public Bidding	Feb 2024 - Oct 2024	Feb 2024 - Oct 2024	Feb 2024 - Oct 2024	Feb 2024 - Oct 2024	17,000,000.00	17,000,000.00		- Repair ,refurbishment and improvements of all OSG Premises including but not limited to installation of walls, cubicles, electrical wirings, flooring, and other works for good working condition.
	Repairs/refurbishment on OSG Office Space/ Rooms/ Common Areas including dismantling and hauling services to OSG Main Building, existing leased offices spaces and newly leased existing office space.	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Jan 2024 to Nov 2024	Jan 2024 to Nov 2024	Jan 2024 to Nov 2024	Jan 2024 to Nov 2024	7,161,000.00	7,161,000.00		- Minor repairs such as repainting/refurbishing of walls, partitions, repair of flooring or wall/cubicles, repair of electrical wiring and other works/services in OSG's office spaces/common areas (including existing leased office spaces and newly leased office spaces for relocated offices) for good working condition, dismantling of office spaces, and efficiency of services. (Procurement upon the need arises, delegated to Admin Division)
	Repair of various office equipment's	NO	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Jan 2024 to Dec 2024	Jan 2024 to Dec 2024	Jan 2024 to Dec 2024	Jan 2024 to Dec 2024	102,000.00	102,000.00		- Repair of air-conditioning units, pitney bowes, binding machine, firefighting and other office equipment, including replacement of minor parts. (Procurement as the need arises, delegated to Admin Division)