## DEPARTMENT OF JUSTICE OFFICE OF THE SOLICITOR GENERAL ANNUAL PROCUREMENT PLAN 2018

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	curement	PMO/ End-	Mode of		edule of Each Procurement Act			Source of			Remarks
(PAP) Progra	am/Project	User	Procurement	Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing         Funds         MOOE         CO           tions &         GoP         2,454,000         ////////////////////////////////////				(Brief Description of Program/Project)
		R OPERATIN	NG EXPENSE	S							
TILITY EXPENSES											
Water - I	Non-Drinking	Divisions & Services	Direct Contracting	(Guidelines on Proc	Not Applicable curement of Water, Electricity, Tel Internet Service Providers)	ecommunica	ations &	GoP	2,454,000		Annual OSG water consumption
Water - I	Drinking	Divisions & Services	NP-Small Value	ा	o procure from the service provid	er		GoP	450,000		One (1) year contract of supply and delivery of drinking wa with free usage of hot and cold dispensers
Electricit	ty	Divisions & Services	Direct Contracting	(Guidelines on Prod	Not Applicable curement of Water, Electricity, Tel Internet Service Providers)	ecommunica	itions &	GoP	16,980,000		Annual OSG electricity consumption
。(1)(1)(1)(1)(1)(1)(1)(1)(1)(1)(1)(1)(1)(				SUB-TOTA	L			and the second	19,884,000	a sugar	
RAINING AND SC	HOLARSHIP										
	program for ficials and ees	HRMD / Committees/ Administrative Division	Neg. Proc.	Delegated to the Train	ing Section of HRMD,Capacity B Administrative Division	uilding Comr	nittee and	GoP	10,750,000		Various training programs for OSG officials and employees including committees. These amounts sha cover the training fees, food expenses, MYEA/ YEA, and other related and incidental expenses.
				SUB-TOTA	L.		in sainte		10,750,000		
COMMUNICATION	SERVICES										
Postage Deliverie		DMS / Administrative Division	Direct Contracting / Agency to Agency	D	Not Applicable elegated to Administrtaive Service	es		GoP	2,500,000		Annual expenses for postage stamps, telegram and other related expenses.
Internet		Divisions & Services	Direct Contracting	(Guidelines on Prod	Not Applicable curement of Water, Electricity, Tel Internet Service Providers	ecommunica	itions &	GoP	2,523,000		PLDT- Philcom expenses for Cagayan de Oro, OSG buildir and Cebu
Telepho (Landline	ne Expenses le)	Divisions & Services	Direct Contracting	(Guidelines on Pro	Not Applicable curement of Water, Electricity, Tel Internet Service Providers	ecommunica	itions &	GoP	3,923,000		PLDT direct lines and I.P. Telephony (black) installed in the OSG Building and rented spaces
and the second	AND CARLING	新加速 地名平		SUB-TOTA	L	2.1412.2017		and the second	8,946,000	V. Land Land	

Code	Procurement	PMO/ End-	Mode of	Sch	edule of Each Procurement Act			Source of			Remarks
(PAP)	Program/Pr₀ject	User	Procurement	Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Funds	MOOE	со	(Brief Description of Program/Project)
REPAIRS	AND MAINTENANCE			1							
	Buildings and Struct	ures									
	Renovation of office space/rooms	Divisions & Services	NP-Small Value	To procure as the r	need arises. Delegated to the Adr	ninistrative (	Division	GoP	3,146,000		Renovation/Installation of walls & cubicles for the existing and additional divisions, for good working condition
	Office Equipment							I			
	Repair of various unserviceable office equipment	Divisions & Services	NP-Small Value	To procure as the r	need arises. Delegated to the Adr	ninistrative [	Division	GoP	100,000		Repair of airconditioning units, pitney bowes, binding machine, firefighting and other office equipment
	Furniture & Fixtures			•				I			
	Repair of various furniture and fixtures	Divisions & Services	NP-Small Value	To procure as the	need arises. Delegated to Admin	instrative Di	vision	GoP	600,000		Replacement/installation of vertical blinds, repair of doors and other office furniture and fixtures
	IT Equipment										
	Repair of various IT equipment	Divisions & Services	NP-Small Value	To procure as the	need arises. Delegated to Admin	instrative Di	vision	GoP	979,000		Allocated cost for the repair of desktops, laptops, printers, I equipment (server) and other IT equipment
	Communication Equi	pment									
	Repair of various communication equipment	Divisions & Services	NP-Small Value	To procure as the	need arises. Delegated to Admin	instrative Di	vision	GoP	100,000		Allocated cost for the repair of fax machine, telephone and other communication equipment
	Machineries and Equ	ipment						L			
	Preventive maintenance of two (2) units elevator	Divisions & Services	NP-Small Value	De	legated to the Administrative Divis	ion		GoP	340,000		Preventive maintenance cost to maintain the good condition of the 2 units elevato for safety purpose
	Other Machineries an			•							
	Repair of shutter, motor pump and other machineries	Divisions & Services	NP-Small Value	De	legated to the Administrative Divis	ion		GoP	300,000		Allocated cost for the repair of 4 units shutter, 6 units of motor pump, router, compressor and other machineries

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Code	Procurement	PMO/ End-	Mode of		edule of Each Procurement Act			Source of			Remarks
(PAP)	Program/Project	User	Procurement	Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Funds	MOOE	со	(Brief Description of Program/Project)
	Motor Vehicles							I			
	Preventive maintenance and repairs of OSG vehicles	Divisions & Services	Direct Contracting	To procure as the	need arises. Delegated to Admin	instrative Di	vision	GoP	2,193,000		Preventive maintenance, klometer check-up and other repairs of 5 OSG buses, 10 motorcycles, 42 wagons and 4 vans
				SUB-TOTA	L		的自然运动	·注意。有限的	7,758,000	The West & Strange	
SUPPLIES	S AND MATERIALS										
	Office Supplies								13,265,000		
	Copy papers & other paper materials w/ OSG print	Divisions & Services	Public Bidding		March 2018	April		GoP	1,620,000		One year contract for supply and delivery of bond papers with OSG print a the back
	Common-use office supplies & equipmment	on-use office s & ment     Divisions & Services     Shopping       ed Printing     Divisions & Services     Public Bidding       ne, Oil and     Divisions & Divisions &     Not Applicable			e need arises. Delegated to Admir	instrative Di	vision	GoP	8,914,100		Procurement at PS-DBM and external suppliers including the 10% inflation rate
	Managed Printing		Public Bidding		May 2018	June	2018	GoP	2,730,900		Annual contract for supply and delivery of toners with free use of printers
	Gasoline, Oil and Lubricants		Not Applicable		Tc procure as the need arises.			GoP	4,392,000	11	Gasoline expenses for 61 0SG vehicles
	Drugs and Medicines	Divisions & Services	Not Applicable	To procu	re as the need arises. Delegated t	o HRMAS		GoP	10,000		Procurement of medicines for stocks; for emergency purposes
	Semi-Expendable Exp	oenses							594,000		
	Semi-Expendable Office Equipment	Divisions & Services	NP-Small Value	D	elegated to Admininstrative Division	on		GoP	95,000		Purchases of foldable push cart, dry sealer, exhaust fan, etc.
	Semi-Expendable Furniture and Fixtures	Divisions & Services	NP-Small Value	[	Delegated to Administrative Diviiso	n		GoP	14,000		Purchases of steel filing cabinets, etc.
	Semi-Expendable Books	Library / Admin	NP-Small Value/ Direct Contracting	C	elecated to Admininstrative Division	ิวท		GoP	485,000		Procurement of legal and other pertinent books
		South States of Mar		SUB-TOTA	L et all second and the second second				18,261,000	e of Polles Pathed	

Code	Procurement	PMO/ End-	Mode of		edule of Each Procurement A			Source of			Remarks
(PAP)	Program/Project	User	Procurement	Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Funds	MOOE	со	(Brief Description of Program/Project)
AXES, IN	I NSURANCE PREMIUMS	AND OTHER	FEES								
	Insurance Expense (OSG's Motorpool & Building: Comprehensive Insurance Policy including Third Party Liability)	Admin	NP-Agency to Agency		Not Applicable			GoP	573,000		GSIS insurance of the OSC motor pool vehicles including (6) additional vehicles and DSG building
	Taxes and Licenses	Divisions & Services	NP-Agency to Agency		Not Applicable			GoP	88,000		LTO renewal of the OSG motor pool
	Fidelity Bond premium	Divisions & Services	NP-Agency to Agency		Not Applicable			GoP	103,000		OSG bonded offocers with cash accountability
			Contrast Contra	SUB-TOTA		NA TRACT			661,000		
ENERA	L SERVICES										
	Security Services	Divisions & Services	Public Bidding	Fe	bruary 2018	March	2018	GoP	6,384,000.00		Annual contract for the outsourcing of 15 security personne for security purposes
	Janitorial Services (including materials/ supplies)	Divisions & Services	Public Bidding	Ν	1arch 2018	April	2018	GoP	4,350,000.00		Annual contract for the outsourcing of janitorial services for the 36 divisions including equipment and material supplies
	Environmental and Sanitary Services	Divisions & Services	Direct Contracting	To rer	ew the services of the existing	provide		GoP	267,000.00		Annual and monthly fee fc garbage maintenance (MACEA and pest control for clean and better working environment
	Other General Services	Divisions & Services	Direct Contracting		As the need arises			GoP	35,000.00		Other general services such as carpet cleaning and laundry services (curtains of OSG buses and Padilla Hall)
				SUB-TOTA					11,036,000		
ROFES	SIONAL AND OTHER PR	ROFESSIONA	SERVICES								
	Professional Services										
	Consultancy Services	SG	NP - Highly technical, primarily confidential consultant		To procure as the need arises			GoP	360,000		Hiring of highly-technical consultant requiring expertise on systems and processes and other highly-technical matters.

Professional Ser Services Professional ces NANCE and OPEI ssentation nse	Divisions & Services Divisions & Services	Procurement Not Applicable Not Applicable Not Applicable NSES: Not appicable		Sub/Open of Bids	Award S	gning	GoP	MOOE 68,000 10,000 58,000	со	(Brief Description of Program/Project) Notarial Services and Transcript of Stenographic Notes from courts Honoraria for Zumba Instructor for Wellness Activities and Resource Speaker for Solo Parents Committee, NADPA, Senor Citizen, etc.
Services Professional ces NANCE and OPEI esentation	Divisions & Services Divisions & Services RATING EXPE Divisions &	Not Applicable	De	egated to codesignated Committe	ions	gning	GoP	10,000		courts Honoraria for Zumba Instructor for Wellness Activities and Resource Speaker for Solo Parents Committee, NADPA,
Services Professional ces NANCE and OPEI esentation	Divisions & Services Divisions & Services RATING EXPE Divisions &	Not Applicable	De	egated to codesignated Committe			GoP	10,000		courts Hon∌raria for Zumba Instructor for Wellness Activities and Res∌urce Speaker for Solo Parents Committee, NADPA,
Services Professional ces NANCE and OPEI esentation	Divisions & Services Divisions & Services RATING EXPE Divisions &	Not Applicable	De	egated to codesignated Committe			GoP	10,000		courts Hon⊎raria for Zumba Instructor for Wellness Activities and Res⊎urce Speaker for Solo Parents Committee, NADPA,
Professional ces NANCE and OPEI esentation	Services Divisions & Services RATING EXPE Divisions &	Not Applicable	De	egated to codesignated Committe			GoP			courts Hon⊍raria for Zumba Instructor for Wellness Activities and Resource Speaker for Solo Parents Committee, NADPA,
NANCE and OPER	Services RATING EXPE Divisions &	ENSES:			ees			58,000		Resource Speaker for Solo Parents Committee, NADPA,
esentation	Divisions &		SUB-TOTA		1 A 19 11	States and				Control Ottacen, etc.
esentation	Divisions &							428,000	Age and the second second	
esentation	Divisions &									•
				As the need arises			GoP	150,000.00		Representation expenses for official meetings/ conferences and entertainments
rtising Expense	BAC / HRMAS	NP-Small Value	C	elegated to Administrative Divisio	n		GoP	100,000.00		Pubication costs for invitation to bid/ job vacancies/ sporsorship to universities
Maintenance Operating nses	Divisions & Services	Not appicable		As the need arises			GoP	8,277,000.00		Various expenses in relation with the agency's social activities, P/A/Ps of committees and other operating expenses
	and the state of the state of the		SUB-TOTA	L de la company de la comp				8,527,000.00		
S										
e Space Rental	Divisions & Services	NP-Lease of Real Property	C	elegated to Administrative Divisio	on		GoP	32,152,000		Annual existing office space rentals with 18 units at APMC building and 4 units at Montepino building
ng Space	Divisions & Services	NP-Lease of Real Property	C	elegated to Administrative Divisio	n		GoP	1,752,000		Annual existing parking space with 11 slots at Atlas Pacific Maragement Corporation and 20 slots for OSG officials and employees, in replacement for 15 parking spaces reverted to building structure by Urban Realty
Box Rental	Divisions & Services	NP-Direct Contracting	C	elegated to Administrative Divisio	n		GoP	2,000		P.O. Box rental-Philpost Corporation
oment	Divisions & Services	Public Bidding	No	vember 2018	December	2018	GoP	3,477,000		Annual rental of photocopying machines necessary for the reproduction of legal and non-legal documents
se S	erating es Space Rental Space	Maintenance       Divisions &         erating       Divisions &         services       Services         Space Rental       Divisions &         Space       Divisions &         Space       Divisions &         Space       Divisions &         Space       Divisions &         Services       Services         ox Rental       Divisions &         Divisions &       Services         nent       Divisions &	Maintenance erating es       Divisions & Services       Not appicable         Space Rental       Divisions & Services       NP-Lease of Real Property         Space       Divisions & Services       NP-Lease of Real Property         Space       Divisions & Services       NP-Lease of Real Property         ox Rental       Divisions & Services       NP-Direct Contracting         nent       Divisions & Public Bidding	Iaintenance erating es       Divisions & Services       Not appicable         Space Rental       Divisions & NP-Lease of Services       NP-Lease of Real Property         Space       Divisions & NP-Lease of Services       Divisions & NP-Lease of Real Property         Space       Divisions & NP-Lease of Services       Divisions & Divisions & NP-Lease of Real Property         Space       Divisions & NP-Direct Services       Divisions & NP-Direct Contracting         Space       Divisions & Services       NP-Direct Contracting         Services       Public Bidding       No	Maintenance es       Divisions & Services       Not appicable       As the need arises         Space Rental       Divisions & Services       NP-Lease of Real Property       Delegated to Administrative Division         Space       Divisions & Services       NP-Lease of Real Property       Delegated to Administrative Division         Space       Divisions & Services       NP-Lease of Real Property       Delegated to Administrative Division         ox Rental       Divisions & Services       NP-Direct Contracting       Delegated to Administrative Division         nent       Divisions & Divisions & Public Bidding       November 2018	Itaintenance erating es       Divisions & Services       Not appicable       As the need arises         Sub-TOTAL       SUB-TOTAL         Space Rental       Divisions & Services       NP-Lease of Real Property       Delegated to Administrative Division         Space       Divisions & Services       NP-Lease of Real Property       Delegated to Administrative Division         ox Rental       Divisions & Services       NP-Direct Contracting       Delegated to Administrative Division         Delegated to Administrative Division       Delegated to Administrative Division       Delegated to Administrative Division	Itaintenance erating es       Divisions & Services       Not appicable       As the need arises         Sub-TOTAL       SUB-TOTAL         Space Rental       Divisions & Services       NP-Lease of Real Property       Delegated to Administrative Division         Space       Divisions & Services       NP-Lease of Real Property       Delegated to Administrative Division         ox Rental       Divisions & Services       NP-Direct Contracting       Delegated to Administrative Division         Divisions & Services       NP-Direct Contracting       Delegated to Administrative Division       Delegated to Administrative Division	Iaintenance erating es       Divisions & Services       Not appicable       As the need arises       GoP         Sub-Total       Sub-Total       Sub-Total       Sub-Total       GoP         Space Rental       Divisions & Services       NP-Lease of Real Property       Delegated to Administrative Division       GoP         Space       Divisions & Services       NP-Lease of Real Property       Delegated to Administrative Division       GoP         Space       Divisions & Services       NP-Lease of Real Property       Delegated to Administrative Division       GoP         Space       Divisions & Services       NP-Direct Contracting       Delegated to Administrative Division       GoP         Intent       Divisions & Services       NP-Direct Contracting       Delegated to Administrative Division       GoP	Initial taintenance erating es       Divisions & Services       Not appicable       As the need arises       GoP       8,277,000.00         SUB-TOTAL       8,277,000.00         SUB-TOTAL       8,527,000.00         Sub-TOTAL       8,277,000.00         SUB-TOTAL       8,277,000.00         Sub-TOTAL       8,527,000.00         Sub-TOTAL       8,527,000.00         Space Rental       Divisions & NP-Lease of Real Property       Delegated to Administrative Division       GoP       32,152,000         Space       Divisions & NP-Lease of Real Property       Delegated to Administrative Division       GoP       1,752,000         ox Rental       Divisions & Services       NP-Direct Contracting       Delegated to Administrative Division       GoP       2,000         nent       Divisions & Services       Public Bidding       November 2018       December 2018       GoP       3,477,000	Initiation carries       Divisions & Services       Not appicable       As the need arises       GoP       8,277,000.00         Services       Sub-rotAL       SUB-rotAL       Body       8,527,000.00       8,527,000.00         Space Rental       Divisions & Services       NP-Lease of Real Property       Delegated to Administrative Division       GoP       32,152,000         Space       Divisions & Services       NP-Lease of Real Property       Delegated to Administrative Division       GoP       2,000         ox Rental       Divisions & Services       NP-Direct Contracting       Delegated to Administrative Division       GoP       2,000         ient       Divisions & Services       Public Bidding       November 2018       December 2018       GoP       3,477,000

ode	Procurement	PMO/ End-	Mode of		edule of Each Procurement Act			Source of			Remarks
PAP)	Program/Project	User	Procurement	Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Funds	MOOE	со	(Brief Description of Program/Project)
BSCRI	PTION EXPENSE					4		LL	I		
	Cable	Divisions & Services	Direct Contracting	(Guidelines on Prod	Not Applicable curement of Water, Electricity, Tel Internet Service Providers	ecommunica	ations &	GoP	30,000		Cable satellite, telegraph and radio expenses
	Magazines, Newspapers, Journal & Official Gazette	Divisions & Services	NP-Small Value	Annual sub	scription. Delegated to Administra	tive Division		GoP	302,000		Subscription of newspapers, magazines, Phil. Law Journa and Official Gazette that can be used as reference mater and for general information purposes
	Library Books	Library / Admin. Div	Direct Contracting / NP-Small Value		As the need arises			GoP	54,000		Various books and other printed legal resources for cybercrime, arbitration, international & constitutioral law OSG lawyers/employees
	Various ICT software and legal information licenses	Divisions & Services	Direct Contracting	(Guidelines on Prod	Not Applicable curement of Water, Electricity, Tel Internet Service Providers	ecommunica	ations &	GoP	8,698,000		Continuing ICT licenses needed for Server Consolidation Virtualization, Case Management Information System, Le Information Resources, Office Productivity and Disaster Management and Risk Reduction.
											Subcription such as: Microsoft Office 365 Pro Plus, Anti- Virus, VEEAM Back-up and Replication Solution with VM Monitoring Software Maintenance, Virtual Machine Softw Lex Libris, eSCRA, Lexis Nexis, My Legal Whiz, Cloud Computing for Disaster Recovery, New Relic License, EC Maintenance Agreement, Desktop Management, ad other

Code	Procurement	PMO/ End-	Mode of	Sci	nedule of Each Procurement Act	ivity		Source of	1		Remarks
(PAP)	Program/Project	User	Procurement	Ads/Post of IB/REI	Sub/Open of Bids	Notice of	Contract	Funds	MOOE	со	(Brief Description of Program/Project)
(,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,					•	Award	Signing				
CAPITAL	OUTLAY										
	Y, PLANT AND EQUIP	MENT									
PROPERI	MACHINERY AND ECO										
	ICT Equipment	Divisions &	For Public		elegated to Admininstrative Diviiso	n		GoP		8.314.000	Procurement of ICT equipment for the use of different legal
	lo r Equipinon	Services	Bidding								divisions & services. ICT equipment such as: Blade Server
								0			System, Core Switch Module, High Res Scanner (75ppm), ,
								3			Wireless Barcode scanner, Laptop Desktop, VOIP Phone
											with Power Adaptor and Solid State Hard Drive 500GB 2.5"
											SATA
	Printing Equipment	Divisions &	NP-Small	C	elegated to Admininstrative Diviiso	n		GoP		340.000	Procurement of Printing equipment (Barcode Printer) for the
	- mang Equipment	Services	Value		ander of <del>en</del> nement of the second of the second second distribution of the second s					,	use of different legal divisions & services
	Intangible Assets									•	
	ICT Software	Divisions &	NP- Gov't to	C	elegated to Admininstrative Diviiso	on		GoP			Procurement of computer software/licenses: Microsoft
		Services	Gov't								Systems Center 2016
NEW CONTRACTOR			New York States	TOTAL			19420491044		132,718,000	8,904,000	
									132,710,000		
	<b>会议,</b> 在这种主义的主义是来。			GRAND TOTAL (M	00E & CO)					141,622,000	
					Recommen	dina	Арг	rova	a I:		
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			-		M North		)				
	ROSALI	NDA C. IBA			BERNADE/ŤŤE	M. LIM				JOHN EMMAN	and Awards Committee
	Director, Humar	n Resource N	lanagement	e la	Director IV					Charperson, Bids	s and Awards Committee
	and Adm	inistrative Se	ervice /		Financial Managem	ent Servic	е				
	ROSALII Director, Humar and Adm		L								
					Ap	proved	B y:				
							N				

JOSE C. CALIDA Solicitor General

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In following-up, pls. cite DMS ref # 2017-BD-0111858

# REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT

GENERAL SOLANO STREET, SAN MIGUEL, MANILA

## ACKNOWLEDGEMENT RECEIPT

The **DEPARTMENT OF BUDGET AND MANAGEMENT** hereby acknowledges the receipt of your letter/request which has been uploaded to the DBM-Document Management System and routed to the appropriate office/s with the following information:

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Document Reference N	lo: 2017-BD-0111858
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Pages 1 of 23

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# For Common-Use Supplies and Equipment ANNUAL PROCUREMENT PLAN FOR 2018

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

- APPs are corsidered incorrect if: a) form used is other than the prescribed format downloaded at ps- philgeps. gov.ph and; b) correct format is used but fields were deleted and/or inserted 1. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
  - in Portion A of the APP. The agency will be informed through & mail if the submission is incorrect. 2.
- For Other Itens not available from the Procurement Service but regularly purchased from other sources, agency nust specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogie I ė
  - The accomplished HARD COPY of the APP-CSE shall be submitted in the following manner: virtual store as soon as it is procured and made available by the Procurement Service. 4.
    - a. DBM Central Office- for entities in the Centra Office

b. DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TEDA and SUCs

- The accomplished SOFT COPY of the APP-CSE shall be submitted to the following email addressess:
- a. app.nga.ps@gmail.com-For central and regional offices of all national government agencies
- b. app.suc.ps@gmail.com- For main and other campuses of all state universities and colleges
- app.gocc.ps@gmail.com- For all central and regional offices of government owned and controlled corporations
  - d. app.deped.ps@gmail.com-For primary and secondary schools
- e. app.lgu.ps@gmail.com For Local government units
- Consistent with Circular Letter No.2017-12 dated October 19, 2C17, the APP for FY 2018 must be submitted on or before November 30, 2017.
- Rename your APP file in the following format: APP2018- Name of Agency- Region (e.g. APP2018 -PS- Central Office). <u>é è</u>
- For further axistance/clarification, agencies may call the Sales Division of the Procurement Service at telephone ros. (02)661-6094 or (02)689-7750 loc. 4021. 7.

Department/Bure	au/O OFFICE OF THE SOLICITOR GENERAL	Agency Acount Code: Mo24	Contact Person:	ANNABELLE. P CRUZ
sion:	MAIN & NCR		Position:	AOV
	134 AMORSOLO ST., LEGASPI VILLAGE, MAKAT CITY		E-mail:	apcruz@osg.gov.ph
			Telephone/Mobile Nos:	8363314

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Item & Specifications	Unit of Mepsure	Jan F	Feb M	March	ð	April	lC Yew	June	ő	ylut	Aug	Sept	° ð	Oct Nov	v Dec	c Q4	Total Quantity	Price Catalogue	gue TOTAL AMOUNT
A. AVAILABLE AT PROCUREMENT SERVICE STORES	TORES												時にある		and the second se				
COMMON ELECTRICAL SUPPLES			の方法					and the second											
BATTERY, dry cell, AA, 2 pieces per tlister pack	pack				D				0				0			0	0	2028	
a BATTERY, dry cell, AAA, 2 pieces perblister pack	pack				0				0				0			•	0	1920	
3 BATTERY, dry cell, D, 1.5 volts, alkaline	pack				U				0				0			•	0	91.94	
FLUORESCENT LAMP, 18 WATTS, lirear tubular (T8)	tube			50	56			50	50			50	50		50	50	200	40.97	8,194.00
s Ligth Bulb, LED, 7 watts 1 pc in indivdual box	piece				U				0				0			0	0	7539	
6 TAPE, ELECTRICAL, 18mm x 16M min	llo				U				0				0			•	0	18.93	
COMMON OFFICE SUPPLIES																			

<ul> <li>ACETATE, thickness: 0.075mm min (gauge #3) roll</li> <li>AIR FRESHENER, aerosol, 280ml/i50g min</li> <li>AIS FRESHENER, aerosol, 280ml/i50g min</li> <li>ALCOHOL, ethyl, 68±-70%, scented, 500ml (-5ml)</li> <li>bottle</li> <li>ALCOHOL, ethyl, 68±-70%, scented, 500ml (-5ml)</li> <li>bottle</li> <li>bottle</li> <li>CARBON FILM, PE, black, size 210mm x 330mm</li> <li>box</li> <li>CARBON FILM, PE, black, size 216mm x 330mm</li> <li>box</li> </ul>		0				0			0		-	-	-	766.73	766.73
				-			_	_							~ · · · · · · · · · · · · · · · · · · ·
		o				0			0			0	0	88.69	4
	50	50			50	50		50	50		50	50	200	49.73	9,946.00
		0				0			0	. *		0	o	205.48	
		0	25			25			0	25		25	50	210.91	10,545.50
		0				0			0			0	0	67.06	
CHALK, molded, white, dustless, length: 78mm box min		0				0			0			0	0	26.89	
CLEARBOOK, 20 transparent pockets, for A4 piece size		0				0	-		0			0	0	38.19	
CLEARBOOK, 20 transparent pockets, for LEGAL piect size		0				0			0			0	0	40.47	
CLIP, BACKFOLD, all metal, clamping: 19mm (- box imm)		0				0			•			0	0	7.87	,
CLIP, BACKFOLD, all metal, clamping: 35mm (- box imm)		0				0			•			0	0	13.94	
CLIP, BACKFOLD, all metal, clamping: 32mm (- bo) mm)	50	20			50	20		20	20		20	50	200	19.88	3,976.00
CLIP, BACKFOLD, all metal, clamping: 50mm (- bo) imm)	50	20			So	20		50	50		50	50	200	41.10	8,220.00
4 CORRECTION TAPE, film base type, UL 6m min piece	100	100			100	100		100	100		ĝ	100	400	18.26	7,304.00
DATA FILE BOX, made of chipboard, with closed box ends	50	20			50	50		20	50		ŝ	50	200	72.57	14,514.00
6 DATA FOLDER, made of chipboard, taglia lock piece	0	10			5	10		 0	0		9	0	40	71.39	2,855.60
ENVELOPE, DOCUMENTARY, for A4 size bac document		0				0			0	8		0	0	424.47	
ENVELOPE, DOCUMENTARY, for legal size bcc document	2	5			5	5		s	5		\$	5	20	538.80	10,776.00
ENVELOPE, EXPANDING, KRAFTBOARD, for legal bck size doc	30	30			20	20		30	30		8	20	100	667.84	66,784.00
ENVELOPE, EXPANDING, PLASTIC, 0.50mm piece		0				0			0			0	0	28.71	
ENVELOPE, MAILING, white, 80gsm (-5%) bcx		0		-		0			0			0	0	341.79	
22 ENVELOPE, maiing, white, with window box		0				0			0			0	o	427.23	
33 ERASER, FELT, for blackboard/whiteboard piece		0				o			o			0	0	11.55	
ERASER, PLASTIC/RUBBER, for pencil piece draft/writing		0				0			•			0	o	6.23	

Pages 2 of 23

71,244.00		41	200	,	- -			232,977.00		83,352.00	19,892.00	2,687.00	67,600.00	8,652.00	22,182.00	2,138.00	2,138.00	1,282.80	30,120.00	20,080.00	1,204.80	1,252.00	90,860.00
59.37	73.59	12.98	17.31	258.50	302.85	177.92	72.222	776.59	226.05	208.38	49.73	53-74	676.00	43.26	36.97	10.69	10.69	10.69	10.04	10.04	10.04	12.52	32.45
1200	0	0	0	0	0	0	0	300	0	400	400	50	100	200	600	200	200	120	3000	2000	120	100	2800
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				E.	ý.																		
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300	0	0	0	0	0	0	0	75	0	100	100	•	0	50	150	20	50	30	750	500	30	25	700
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300	0	0	0	0	0	0	0	75	0	100	100	25	50	50	150	20	50	30	750	500	30	25	700
300								75		100	100	25	20	20	150	20	20	30	750	500	30	25	200
					-																		
pox	piece	set	set	bundle	pund	pack	pack	- pox	pac	paci	jar	pox	bunde	piece	se	e piece	piece	piece	piece	piece	piece	piece	ped
35 FASTENER, METAL, 70mm between prongs	26 FILE ORGANIZER, expanding, plastic, 12 pockets	27 FILE TAB DIVIDER, bristol board, for A4	28 FILE TAB DIVIDER, bristol board, for legal	29 FOLDER, FANCY, for A4 size documents	30 FOLDER, FANCY, for legal size documents	FOLDER, L-TYPE, PLASTIC, for A4 size documents	FOLDER, L-TYPE, PLASTIC, for legal size documents	FOLDER, PRESSBOARD, size: 240mm x 370mm (- 5mm)	34 FOLDER, TAGBOARD, for A4 size documents	FOLDER, TACBOARD, for legal size documents	GLUE, all purpose, gross weight: 200 grams min	37 INDEX TAB, self-adhesive, transparent	<sup>38</sup> LOOSELEAF COVER, made of chipboard, for legal	39 MAGAZINE FILE BOX, LARGE size, made of chipboard	40 MARKER, FLUORESCENT, 3 assorted colors per set	MARKER, whiteboard, black, felt tip, bullet type	42 MARKER, whiteboard, blue, felt tip, bullet type	43 MARKER, whiteboard, red, felt tip, bullet type	44 MARKER, PERMANENT, bullet type, black	45 MARKER, PERMANENT, bullet type, blue	46 MARKER, PERMANENT, bullet type, red	47 NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	48 NOTE PAD, stick on, 50mm × 76mm (2" × 3") min
25 F.P	26 FI	27 FI	28 FI	29 FC	30 FC	31 FC	3 do	33 FC	34 FC	35 FC	36 GI	37 IN	38 LC	39 Ct	40 S6	41 M	42 N	43 N	44 N	45 N	46 N	47 N	8 <del>4</del>

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700         700         700         700         700         700         700           1         0         0         1         0         0         1         1         1         1           1         0         0         1         1         0         1         1         1         1           1         0         0         1         1         0         1         1         1         1           1         0         1	L		-	<u>ः</u> इ	1	ł	-	-		_	1	1.83	-		-	-	-	+	-	-	
1         1         0         1         1         0         1	¥ E	OTE PAD, stick on, 76mm× 76mm(3" x 3") . iin	ped				- 00-		- 002	~ 700		1.	700	200	<u>.</u>		7c0	700	2800	44.32	1:4,096.00
Minimulational matrix formational in the second of t	ZE	OTE PAD, stick on, 76mir x 100mm (3" x 4") iin	ped				0	i i		0				0				0	0	59.49	
Manu and the functional and the functinal and the functional and the functional and the functional and	N D	APER, PAD, ruled, size: 216mm x 330mm (± mm)	ped		,					0	2			0				. 0	. o	18.99	84
Main and the contrangeneration of the co	A E	APER CLIP, vinyl/plastic coat, length: 32mm iin -	box		m		001		300	300			300	300			300	300	1200	6.91	8,292.00
Minimulton (migan ware)and     and      and	a E	APER CLIP, vinyl/plastic coat, length: 48mm iin	box		Ň		005		500	500			500	500			500	500	2000	14.04	3,080.00
(i)         (i) <td>4</td> <td>APER, MULTICOPY, 80gsn, size: 210mm x 97mm</td> <td>ream</td> <td></td> <td></td> <td></td> <td>0</td> <td></td> <td></td> <td>· 0</td> <td></td> <td></td> <td></td> <td>0</td> <td></td> <td></td> <td></td> <td>0</td> <td>0</td> <td>137.66</td> <td></td>	4	APER, MULTICOPY, 80gsn, size: 210mm x 97mm	ream				0			· 0				0				0	0	137.66	
read         · · · · · · · · · · · · · · · · · · ·		APER, MULTICOPY, 80gsm, size: 216mm x 30mm	ream				0			0				0				o	o	160.94	
integrate         <	9	APER, Multi-Purpose (CO <sup>2</sup> Y) A4, 70 gsm	ream	-			0			0				o				0	0	119.09	•
read         i <td>L L</td> <td>APER, Mülti-Purpose (CCPY) Legal, 70 gsm</td> <td>ream</td> <td></td> <td></td> <td></td> <td>0</td> <td></td> <td></td> <td>0</td> <td></td> <td></td> <td></td> <td>0</td> <td></td> <td></td> <td></td> <td>0</td> <td>0</td> <td>123.08</td> <td></td>	L L	APER, Mülti-Purpose (CCPY) Legal, 70 gsm	ream				0			0				0				0	0	123.08	
Ower Structure         (a)	1 4 4	APER, PARCHMENT, size 210 x 297mm, multi- urpose	ream				0			•				0			-	0	0	95.18	
Interface         Description         Description <thdescription< th=""> <thdescription< th="">         &lt;</thdescription<></thdescription<>	1 m	APER, THERMAL, 55gsm,size: 216mm±1mm x om-0-3m	roll				0	r Sa L		0				0				0	0	34.29	
HullePhile MriDOM. ELG, cost polyeete         Dec         I         0         1         0	0	ENCIL, lead, w/ eraser, wood cased, hardness: IB	box				25		25	25			25	25			£	25	100	20.40	2,040.00
RECOND BOOK, 300 PACE, size: 14mm         Dok         10         100 <th< td=""><td>5</td><td>HILIPPINE NATIONAL FLAG, 100% polyester</td><td>piece</td><td></td><td></td><td></td><td>0</td><td></td><td></td><td>•</td><td></td><td></td><td></td><td>0</td><td></td><td></td><td></td><td>0</td><td>• •</td><td>319.07</td><td></td></th<>	5	HILIPPINE NATIONAL FLAG, 100% polyester	piece				0			•				0				0	• •	319.07	
RECORD BOOK, Sold MCK, Size: 141m         book         io	N L	RECORD BOOK, 300 PAGES, size: 214mm x 78mm min	book		-		100		100	100				0				0	200	62.73	12,546.00
RIVE GINDER, Sorings, Patic, 3mm x 1:3m         bunde         I         o         i         i         o         i         i         o         i <td></td> <td>RECORD BOOK, 500 PAGIS, size: 214mm x 78mm min</td> <td>book</td> <td></td> <td></td> <td></td> <td>100</td> <td></td> <td>100</td> <td>100</td> <td></td> <td></td> <td></td> <td>0</td> <td></td> <td></td> <td></td> <td>0</td> <td>200</td> <td>97.34</td> <td>19,468.00</td>		RECORD BOOK, 500 PAGIS, size: 214mm x 78mm min	book				100		100	100				0				0	200	97.34	19,468.00
box         ioo         ioo <td>4</td> <td></td> <td>bundle</td> <td></td> <td>¢.</td> <td></td> <td>0</td> <td></td> <td></td> <td>0</td> <td></td> <td></td> <td></td> <td>0</td> <td></td> <td></td> <td></td> <td>0</td> <td>o</td> <td>267.14</td> <td>·</td>	4		bundle		¢.		0			0				0				0	o	267.14	·
RULER, plastic, 450mm (3 <sup>-1</sup> ), width: 36mm mid         pice         c         c         c         c         c         t         c         t         t         t         t         t         c         t <th< td=""><td>\$</td><td>3UBBER BAND, 70mm min lay flat length (#18)</td><td>pox</td><td></td><td></td><td></td><td>100</td><td></td><td>100</td><td>100</td><td></td><td></td><td>100</td><td>100</td><td></td><td></td><td>100</td><td>100</td><td>400</td><td>97.04</td><td>38,816.00</td></th<>	\$	3UBBER BAND, 70mm min lay flat length (#18)	pox				100		100	100			100	100			100	100	400	97.04	38,816.00
piece         600         600         600         400         400         400         400         55.99         71           piece         600         600         600         600         600         600         70         35.99         71           piece         7         400         400         400         400         600         500         35.99         71           piece         7         400         400         400         400         400         70         35.99         71           bottle         7         400         400         400         400         400         70         35.99         71           bottle         7         400         400         400         400         70         35.99         71           bottle         7         20         20         20         20         25.62         2           biece         15         15         70	9	3ULER, plastic, 450mm (18"), width: 38mm min	piece				0			0				0				o	o	16.10	•
piece         600         600         400         400         400         400         400         35.99         71           piece         400         400         400         400         400         400         35.99         71           biece         400         400         400         400         400         400         57.99         51           botte         20         20         30         30         30         30         30         35 <td>5</td> <td>SIGN PEN, BLACK, liquid/gel ink, o.5mm needle iip</td> <td>piece</td> <td></td> <td></td> <td></td> <td>600</td> <td></td> <td>400</td> <td>400</td> <td></td> <td></td> <td>600</td> <td>600</td> <td></td> <td></td> <td>00</td> <td>400</td> <td>2000</td> <td>35.99</td> <td>71,980.00</td>	5	SIGN PEN, BLACK, liquid/gel ink, o.5mm needle iip	piece				600		400	400			600	600			00	400	2000	35.99	71,980.00
piece         400         400         400         400         400         400         400         400         50         35.99         55           bottle         20         20         30         30         30         30         20         20         35.99         55           bottle         20         20         30         30         30         30         20         25.62         2           piece         15         15         10         10         10         10         10         25.62         2           biece         35         35         30         30         30         30         25.62         2         2           biece         35         35         30         30         30         25.62         2         2           biece         35         35         30         30         30         30         25.62         2         2           biece         35         35         30         30         30         30         2         3         3         3         3         3         3         3         3         3         3         3         3         3         <	89	SIGN PEN, BLUE, liquid/gel ink, o.5mm needle tip	piece				600		400	400			600	600			400	400	2000	35.99	71,980.00
STAMP PAD INK, purple er violet       bottle       20       20       30       30       30       30       100       25.62       2         STAMP PAD INK, purple er violet       bottle       15       15       30       30       30       100       25.62       2         STAMP PAD, FELT, bed dmension: 60mm x       plece       15       15       10       10       10       10       10       10       28.77       28.77         noomm min       35       25 <td< td=""><td>60</td><td>SIGN PEN, RED, liquid/ge ink, o.5mm needle tip</td><td>piece</td><td></td><td>4</td><td></td><td>400</td><td></td><td>400</td><td>400</td><td></td><td></td><td>400</td><td>400</td><td></td><td></td><td>400</td><td>400</td><td>1600</td><td>35.99</td><td>57,584.00</td></td<>	60	SIGN PEN, RED, liquid/ge ink, o.5mm needle tip	piece		4		400		400	400			400	400			400	400	1600	35.99	57,584.00
STAMP PAD, FELT, bed dmension: 60mm x     piece     15     15     16     10     10     10     10     15     15     50     28.77       100mm min     1     25     25     25     25     25     25     25     25     25     25     25     25     100     15     25     100     21.51	8	STAMP PAD INK, purple & violet	bottle				20		30	30			20	20			)o	30	100	25.62	2,562.00
STAPLE WRE, for heavy duty staplers, (23/13)     box     25     25     25     25     100     21.51	R.	STAMP PAD, FELT, bed dmension: 60mm x 100mm min	piece			15	15		01	01			10	10			5	15	50	28.77	1,438.50
	2	STAPLE WIRE, for heavy duty staplers, (23/13)	box			25	25		25	25			25	25			15	25	100	21.51	2,151.00

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STAPLE WIRE, STANDARD, (26/6)	box	da as	500	200		200	200	0		500	500		200	500	2000	19.68	39,360.00
ZAPE, MASKING, width: 24mm (±1mm)	roll		150	150		100	100	0	-	150 1	150		100	100	500	57.32	.8,660.00
-APE, MASKING, width: 48mm (±1mm)	roll		106	100	8	100	100	0		100	100		100	100	400	109.24	13,696.00
.7APE, PACKAGING, width: 48mm (±1mm)	roll		70	70		60	60			70	70		60	60	260	29.08	7,560.80
77   IAPE, TRANSPARENT, width: 24mm (±1mm)	roll		700	700		500	500	0	-	700	704		200	500	2400	11.36	27,264.00
IAPE, TRANSPARENT, width: 48mm (±1mm)	roll		đ	10		5	0			0	õ	•	10	10	40	27.58	1,103.20
OILET TISSUE PAPER 2-plys sheets, 150 pulls	pack			0			0				0			0	0	70.30	ĩ
:WINE, plastic, one (1) kilo per roll	roll		25	25		25	25			25	25		25	25	100	51.92	5,192.00
WRAPPING PAPER, kraft, 65gsm (-5%)	pack			0			0				0			0	0	133.99	
Airline Travel	ticket			•			•				0			0	0	0.00	
COMMON OFFICE DEVICES																	
CUTTER BLADE, for heavy duty cutter	tube			0			0				o			0	0	10.22	э
2 CUTTER KNIFE, for general purpose	piece			0		<u>.</u>	•				υ			0	0	20.55	×
3 DATING AND STAMPING MACHINE, heavy duty	piece			o			0				υ			0	0	497.52	
4 PENCIL SHARPENER, manual, single cutter head	piece			0			0				0			0	0	194.69	20
PUNCHER, paper, heavy duty, with two hole s guide	piece		я	75		75	75	5		75	З	75		75	300	123.42	37,026.00
6 SCISSORS, symmetrical, blade length: 65mm min	pair		К	75		75	75			75	к	75		75	300	14.28	4,284.00
5TAPLER, STANDARD TYPE, load cap: 200 7 staples min	piece		ĸ	75		75	75	5		75	ĸ	75		75	300	85.45	25,635.00
ESTAPLER, BINDER TYPE, heavy duty, desktop	piece		<u>8</u>	50			•		401	50	ß			0	100	913.95	91,395.00
STAPLE REMOVER, PLIER-TYPE	piece		8	50			0			50	ß			0	100	18.91	1,891.00
TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece		15	25		25	25	5		25	ĸ		25	25	100	51.57	5,157.00
WASTEBASKET, non-rigid plastic	piece		5	25		25	25	2		25	3	25		25	100	25.96	2,596.00
COMMON JANITORIAL SUPPLIES			A state of the sta				A Constant										
BROOM, soft (tambo)	piece			0				0			0			0	0	91.94	
					-					-							

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×.										4,445.40	4,412.80						21,632.00	2,812.20			13,656.28		
24.88	43.26	24.88	38.93	125.20	28.12	280.13	90.85	142.77	1,987.44	148.18	110.32	51.68	107.08	145.48	7.57		10,816.00	140.61	273.10	273.10	6,828.14	26,391.04	1,091.33
0	0	0	o	0	0	0	0	o	o	30	40	0	0	0	o		2	20	0	٥	2	0	٥
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piece	bottle	can	pouch	can	piece	can	can	can	piece	piece	piece	bundle	paci	roll	bar		ų	ĩ	piece	piece	ĩ	Ť	Ť
BROOM, STICK (TING-TING), usable length: 760mm min	CLEANER,TOILET BOWL AND URINAL, 900ml- 1000ml cap	CLEANSER, SCOURING POWDER, 350g min./can	DETERGENT POWDER, all purpose, 1kg	bisinFECTANT SPRAY, aerosol type, 400-550 grams	DUST PAN, non-rigid plastic, w/ detachable handle	8 FLOOR WAX, PASTE, RED	FURNITURE CLEANER, aerosol type, 300ml min per can	INSECTICIDE, aerosol type, net content: 600ml min	" MOP BUCKET, heavy duty, hard plastic	MOPHANDLE, heavy duty, aluminum, screw type	MOPHEAD, made of rayon, weight: 400 grams 13 min	14 RACS, all cotton, 32 pieces per kilogram min	SCOURING PAD, made of synthetic nylon, 140 x 15 220mm	i6 TRASHBAC, plastic, transparent	7 DETERCENT BAR, 140 grams as packed	COMMON OFFICE EQUIPMENT	BINDING AND PUNCHING MACHINE, binding cap: 50mm	CALCULATOR, compact, 12 digits	CHAIR, monobloc, beige, with backrest, w/o armrest	CHAIR,monobloc, white, with backrest, w/o ammest	DIGITAL VOICE RECORDER, memory: 4CB (expandable)	6 DOCUMENT CAMERA, 3.2M pixels	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade
BROON 760mm	CLEANI 3 1000ml	4 CLEANS	5 DETERC	6 BISINFE	7 DUST P	8 FLOOR	9 FURNIT	10 INSECT	11 MOP B	12 MOPHA	13 MOPHI	14 RAGS, 2	15 220Mm	16 TRASH	17 DETER	ないない	BINDING AN cap: 50mm	2 CALCU	3 CHAIR, IT	4 CHAIR,	5 (expan	e pocul	7 blade
				1												用的情况的				L			

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8 ELECTRIC FAN, ORBIT type, ceiling, metal blade	9 ELECTRIC FAN, STAND type, plastic blade	o ELECTRIC FAN, WALL type, plastic blade	" FACSIMILE MACHINE, uses thermal paper	13 FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	13 FIRE EXTINGUISHER, PURE HCFC 123, 4-5kgs	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	16 PAPER SHREDDER, cutting width: 3mm-4mm	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	19 PRINTER, LASER, monochrome, network-ready	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	22 Desktop Computer, branded	23 Laptop Computer, branded	COMMON COMPUTER SUPPLIES	CONTINUOUS FORM, 1 PLY, 280 × 241mm	2 CONTINUOUS FORM, 1 PLY, 280 x 378mm	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	CONTINUOUS FORM, 2 ply, 280 × 378mm, carbonless	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min
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136 FONER CART, HP Q5942A, Black	cart		0		 	0		•	 	0	0	7,782.11	
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139 TONER CART, LEXMARK T650A11P, Black	cart				0				o				o				o	o	10,015.62	
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* COMMON ELECTRICAL SUPPLIES																i nandi Martini				
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6	6 Correction Fluid	piece	 25		25		25	5	25	25		25		25		25	100	15.00	1,500.00
7	7 Clip, Bulldog, 73mm (3")	piece	125		125	-	125		125	125		125	-	125		125	200	8.35	4,175.00
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18	18 Index Card, 5" x 8", ruled both sides, 500/pack	pack		25	25		-	0	10		25	25			¥	0	70	145.00	10,150.00
61	9 Metal Ink for numbering machine, black	piece			0	10			10		10	10				0	20	150.00	3,000.00
20	20 Paste, 200 g	jar	150		150		50		50	150	0	150		20		50	400	28.00	11,200.00

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<sup>8</sup> <sup>7</sup> oners, black with free use of printers <sup>8</sup> <sup>(Managed Printing)</sup>	cart			0	434			434				0			0	434	5,700.00	2,473,800.00
<sup>7</sup> oners, colored with free use of printers <sup>9</sup> (Managed Printing)	cart			0	24			24				0			0	24	5,400.00	129,600.00
ioners, Black with free use of printers (Managed Printing)	piece			•	∞			ø				0			0	œ	4,500.00	36,000.00
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13 A3 Colored Magenta	cart			0	7			2				0			•	2	12,500.00	25,000.00
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Mine         Mine <th< td=""><td>4 Stamp pad dater ink, Black</td><td>bottle</td><td></td><td>÷</td><td>15</td><td></td><td></td><td>0</td><td></td><td>15</td><td>15</td><td></td><td></td><td></td><td>0</td><td>30</td><td>130.00</td><td>3,900.00</td></th<>	4 Stamp pad dater ink, Black	bottle		÷	15			0		15	15				0	30	130.00	3,900.00
	s Staple wire, HD-3LS, 13mm	box		ß	50		50	50		50	50			50	50	200	40.00	8,000.00
	Tape Cassette laminated 12mm black on white tape	piece			0		-	1			0			-	-	2	50.00	100.00
1       1	: Door Signage wood	piece		160	100		100	100		100				100	100	400	660.00	264,000.00
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	Stamp pad with written word	piece		Ŕ	25		25	25		25				25	25	100	300.00	30,000.00
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3 Car Air Freshener	can		60	60		60		60	60		60		60	60	240	250.00	60,000.00
4 Fabric Conditioner, Parfume black, goo ml	sacret		15	5		15		15	5		5		5	5	60	195.00	11,700.00
s Liquid Wax, 1 lit	can		15	15		15		15	5		5		5	5	60	215.00	12,900.00
6 Glass cleaner, lemon, 500 ml	botfe		15	5		15		15	5		55		15	15	60	80.00	4,800.00
7 Glass Squegee, large	piece		15	15		15		15	5		5		15	15	60	320.00	19,200.00
8 Chamoies, large	piece		25	25				0	25		25			0	50	230.00	11,500.00
9 Rubbing Compound	container		0	10		10		10	5		10		10	01	40	320.00	12,800.00
o Pylox Paint	piece		20	20				0	20		20			0	40	200.00	8,000.00
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$ \left( \begin{array}{cccccccccccccccccccccccccccccccccccc$	2 Flourescent Lamp, 20 watts	piece		24	24			24	24	7		4		24	24	96	90.00	8,640.00
piece         1         35         35         15         3	3 Flourescent Lamp, 40 watts	piece		48	48		11	48	48	4		80		48	48	192	125.00	24,000.00
$ \left( \begin{array}{cccccccccccccccccccccccccccccccccccc$	4 Luminare Light	piece		25	25			25	25	~		5		25	52	100	2,100.00	210,000.00
$ \left[ \begin{array}{cccccccccccccccccccccccccccccccccccc$	2				0				0						0	o		
$ \left[ \begin{array}{cccccccccccccccccccccccccccccccccccc$	9				0				0						0	o	1	
$ \left[ \begin{array}{cccccccccccccccccccccccccccccccccccc$	2				0				0		-				0	o		×
Image:	ω				0				0						0	o		
Image: black       Image: black <th< td=""><td>6</td><td></td><td></td><td></td><td>0</td><td></td><td></td><td></td><td>0</td><td> </td><td></td><td></td><td></td><td></td><td>0</td><td>0</td><td></td><td>æ</td></th<>	6				0				0	 					0	0		æ
piece         50         50         50         50         50         50         50         50         200           piece         25         25         25         25         25         25         25         20           piece         25         25         25         25         25         25         26         70           piece         26         26         26         26         26         26         26         26         26         70           piece         50         26         50         50         50         26         20         74         48           roll         50	10			5	0				0						0	٥		
outlet,3 gang         piece         50         20	Electrical equipment and components and supplies									, P	4.5			1 1				and the second
n         25         25         25         25         25         25         25         25         25         25         20         25         20         25         20         25         20         25         20         25         20         25         20         25         20         25         20 </td <td>I Convenience outlet, 3 gang</td> <td>piece</td> <td>50</td> <td></td> <td>50</td> <td></td> <td>50</td> <td></td> <td>50</td> <td> 50</td> <td>5</td> <td>Q</td> <td>50</td> <td></td> <td>50</td> <td>200</td> <td>48.00</td> <td>6,600.00</td>	I Convenience outlet, 3 gang	piece	50		50		50		50	 50	5	Q	50		50	200	48.00	6,600.00
le, 3x3       plece       o       24       24       0       24       4       4         gy saver       plece       50<	2 Buib, hallogen	piece	25		25		25		25	25	~	- 2	25		25	100	50.00	5,000.00
gysaver         piece         50	3 Bulb receptacle, 3 x 3	piece			0		24		24				24		24	48	40.00	1,920.00
0 0 0 0 0 0 0 0 0 0 0 0 0 0	4 Daylight/energy saver	piece	50		50		50		50	 50	2	Q	50		50	200	120.00	24,000.00
	5 Flatcord, #16	roll			0		e		e			0	£		3	9	3,000.00	18,000.00

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Pages 21 of 23	
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7 LED bulb, 6 watts 8 LED bulb, 9 watts	llo			0			0	ŝ		ĸ			0	٩	2,000.00	6,000.00
8 LED bulb, 9 watts	piece	25		25	25		25	25		25	25		25	100	115.00	11,500.00
	piece	25		25	25		25	25		25	25		25	100	150.00	15,000.00
9 LED 4 Circular downlight	piece	52		25	25		25	25		25	25		25	100	375.00	37,500.00
10 LED T8 Glass Tubular	piece	50		50	50		50	20		50	50		50	200	225.00	45,000.00
Computer Supplies																
Compact Disk Recordable, min of 700 MB, 80 min recording time	piece		10 (0	1000		1000	1000		1000	1000	1000		1000	4000	9.46	37,840.00
<sup>2</sup> Compact Disk Rewritable.700MB min, 80 min recording time	piece		500	500		500	500		500	500	500		200	2000	17.42	34,840.00
				0	du:		0		1 g.	0			0	o		•
4				•			0			0			0	o		
5				0			0			0			0	o		
9				0			0			•			0	o		
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80				0		1	0			0			o	0		£
6				0			0			0			o	o		•
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Computer Equipment and Acceisories												and the second				
Automatic Voltage Regulator	piece		25	25		25	25		25	25	52		25	100	500.00	50,000.00
JUTP cable Wire	box		5	5			0		2	5			o	5	5,350.00	53,500.00
3 LAN cable & Internet Adap.er	piece		ō	10			0		10	01			0	20	200.00	4,000.00
4 CMOS battery	piece		50	50			0		50	50			0	100	50.00	5,000.00
s RJ 45	piece		100	100		100	100		100	100	100		100	400	9.55	3,820.00
6 24 Port Gigabit	piece			0		2	2			o			0	2	14,950.00	29,900.00
7 Other ICT parts (fuser kit, e.c)	piece			~~~~		5	2		ŝ	s	<u>.</u>		5	20	3,000.00	60,000.00

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<ul> <li></li></ul>	_																	
1     0     0     0     0     0     0     0     0     0       1     0     0     1     0     0     0     0     0     0       1     0     0     1     1     1     1     0     0     1     1/3035       1     1     1     1     1     1     0     1     1/3035     1/3035       1     1     0     1     1     1     1     0     1     1/3035       1     1     0     1     1     1     0     1     1/3035       1     1     1     1     1     0     1     1/3035       1     1     1     1     1     0     1     1/3035       1     1     1     1     1     1     0     1     1/3035       1     1     1     1     1     1     1     1     1/3035       1     1     1     1     1     1     1     1     1       1     1     1     1     1     1     1     1     1       1     1     1     1     1     1     1     1 </th <th><sup>8</sup> Computer Keyboard</th> <th>piece</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th>o</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th>o</th> <th>60</th> <th>285.00</th> <th>17,100.00</th>	<sup>8</sup> Computer Keyboard	piece						o							o	60	285.00	17,100.00
Image: Section of the section of t	6							0			0				0	0		
1     1     1     1     1     1     1     7,35,000       1     1     1     1     1     1     1     1     7,35,000       1     1     1     1     1     1     1     1     1     7,35,000       1     1     1     1     1     1     1     1     1     1     7,35,000       1     1     1     1     1     1     1     1     1     1     1       1     1     1     1     1     1     1     1     1     1     1       1     1     1     1     1     1     1     1     1     1     1       1     1     1     1     1     1     1     1     1     1       1     1     1     1     1     1     1     1     1     1       1     1     1     1     1     1     1     1     1     1       1     1     1     1     1     1     1     1     1     1       1     1     1     1     1     1     1     1     1     1       1	01				0		8 <sup>3</sup>	0			0				o	0		1
$ \begin{array}{ c c c c c c c c c c c c c c c c c c c$	*Other Categories		and the second second				Allowed Street						and the second					and a second sec
Image: Section of the section of th	1 Coffee Table				0		-	-			0				0	•	7,295.00	7,295.00
$ \begin{array}{ c c c c c c c c c c c c c c c c c c c$	2 Serving Tray with cup				0		2	7			0				0	2	1,898.20	3,796.40
Image: Section of the section of th	3 Magazine Rack				0		-	-			•				0	-	1,780.15	1,780.15
$ \begin{array}{ c c c c c c c c c c c c c c c c c c c$	4 Section Signage				0		4	4			0				0	4	1,200.00	1,800.00
1     10 <t< td=""><td>s Cubicle Name Plate</td><td></td><td></td><td></td><td>2</td><td></td><td>ę</td><td>õ</td><td></td><td>ş</td><td></td><td></td><td></td><td>ş</td><td>01</td><td>40</td><td>424.05</td><td>15,962.00</td></t<>	s Cubicle Name Plate				2		ę	õ		ş				ş	01	40	424.05	15,962.00
10     <	6 Cubicle Door Signage				0		5	õ		5				9	10	40	2,000.00	8,000.00
1     5     5     5     5     5     20     12,850.000       1     0     0     0     0     0     0     0     12,850.000       1     0     0     0     0     0     0     0     0       1     0     0     0     0     0     0     0     12,850.000       1     0     0     0     0     0     0     0     0     0       1     1     0     0     0     0     0     0     0     0       1     1     0     0     0     0     0     0     0     0       1     1     0     0     0     0     0     0     0     0       1     1     0     0     0     0     0     0     0     0       1     1     0     0     0     0     0     0     0     0       1     1     0     0     0     0     0     0     0     0       1     1     0     0     0     0     0     0     0     0       1     0     0     0     0     0     0	7 Table Signage				0		0	10		10				ų	10	40	2,500.00	101,000.00
1     0     0     0     0     0     0       1     0     0     0     0     0     0       1     0     0     0     0     0     0       1     0     0     0     0     0     0       1     0     0     0     0     0     0       1     0     0     0     0     0     0       1     0     0     0     0     0     0       1     0     0     0     0     0     0       1     0     0     0     0     0     0       1     0     0     0     0     0     0       1     0     0     0     0     0     0       1     0     0     0     0     0     0       1     0     0     0     0     0     0       1     0     0     0     0     0     0       1     0     0     0     0     0     0       1     0     0     0     0     0     0       1     0     0     0     0     0     0 <t< td=""><td>8 Vertical Steel Filing Cabinet</td><td>this a</td><td></td><td>5</td><td>5</td><td></td><td>5</td><td>~</td><td></td><td></td><td></td><td></td><td></td><td>v</td><td>5</td><td>20</td><td>12,850.00</td><td>25;,000.00</td></t<>	8 Vertical Steel Filing Cabinet	this a		5	5		5	~						v	5	20	12,850.00	25;,000.00
0     0     0     0     0     0     0       0     0     0     0     0     0     0       0     0     0     0     0     0     0       0     0     0     0     0     0     0       0     0     0     0     0     0     0       0     0     0     0     0     0     0       0     0     0     0     0     0     0       0     0     0     0     0     0     0       0     0     0     0     0     0     0       0     0     0     0     0     0     0       0     0     0     0     0     0     0       0     0     0     0     0     0     0       0     0     0     0     0     0     0       0     0     0     0     0     0     0       0     0     0     0     0     0     0       0     0     0     0     0     0     0       0     0     0     0     0     0     0 <t< td=""><td>6</td><td></td><td></td><td></td><td>0</td><td></td><td>1</td><td>0</td><td></td><td></td><td>. 0</td><td></td><td></td><td></td><td>0</td><td>٥</td><td></td><td></td></t<>	6				0		1	0			. 0				0	٥		
N     12       N     1	0	277 - 1 - 1			0			0			0				0	0		
N     1       13,     13,       13,     13,       13,     13,       13,     13,       13,     13,       13,     13,       13,     13,       13,     11,       13,     11,       13,     11,       13,     11,       14,     11, <td>C. TOTAL (A+8):</td> <td></td> <td>12,055,090.91</td>	C. TOTAL (A+8):																	12,055,090.91
3,13,764.45     3,849,131.40     750,109,30     666,157.17     941,144.85       3,13,764.45     3,849,131.40     1,169,664.85     941,144.85     9	D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)												市では				<b>4</b>	1,205909.09
B72,920:50         660,127.99         750,109;30         608,257.17         P           3,113,764;45         3,849,131:40         1,263,664,85         941,14,85         P           3,986,685;35         4,509,253;39         2,013,774;15         1;549,372.02         P	E. GRAND TOTAL (C + D)											「日本の	「日本の				4	13,265,000.00
B72,920.50         660,127.99         750,109.30         608,257.17         P           3,113,764.45         3,849,131.40         1,263,664.85         941,142.85         P           3,986,685.35         4,509,259.39         2,013,774.15         P         1	. APPROVED BUDGET BY THE AGENCY HEAD																	
872,920.50         660,127.99         750,109.30         608,257.17         P           3,113,764.45         3,849,131.40         1,263,664.85         941,142.85         P         1,263,664.85         1,569,372.02         P         1	G. MONTHLY CASH REQUIREMENTS																	
Inchased from         3,113,764,45         3,849,131.40         1,169,664,85         941,144,85         9           3,986,685,35         4,509,259,39         2,013,774,15         1,549,372.02         9         1	Available at Procurement Service Stores	4		872,9	20.50	$\left[ \right]$	99	66.127.99			750,109.	30			08,257.17		•	2,851,414.96
3,986,685,35	3.2 Other Items not available at PS but regulary purch other sources	ased from	$\times$	3,113,7	64.85	$\searrow$	3,8,	49,131.40	$\times$	L	1,263,664.	5	$\times$		941,114.85		e.	9,161,675.95
	OTAL MONTHLY CASH REQUIREMENTS		/	3,986,6	85.35	/	4,50	9,259.39			2,013,774	5	/	5'1	49,372.02		e	12,059,090.91

\*\*Prices are FOB Manila/Applicable for Items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

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Prepared by:

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ANNABELL P. CRUZ Property/Supply Officer

Date: 11/28/2017

Certified Funds Available / Certified Appropriate Funds Available

BERNADETTE M. LIM

Head of Office/Agency POR C. CALIDA Approved by:

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