



Republic of the Philippines

## Office of the Solicitor General

134 Amorsolo St., Legaspi Village, Makati City  
Tel No. 988-1674 loc. 691 / Telefax No. 813-11-74  
Website: [www.osg.gov.ph](http://www.osg.gov.ph)

### INVITATION TO BID

#### PROCUREMENT OF COPY PAPER

The Office of the Solicitor General (OSG), through the FY 2019 GAA, R.A. 11260, intends to apply the sum of **Three Million Nine Hundred Ninety-One Thousand Nine Hundred Pesos (P3,991,900.00)** being the Approved Budget for the Contract (ABC) to payment for the:

| Description  | Pre-Bid Conference           | Submission of Bids           | Opening of Bids              | Delivery Schedule                           | Amount of Bid Document |
|--|------------------------------|------------------------------|------------------------------|---|------------------------|
| Copy Paper with OSG print at the back<br>One (1) color print, Blue<br>Minimum: substance 20, 70 gsm,<br>8.5" x 13" (long) and 8.5" x 11" (short).                | Aug. 27, 2019<br>@ 2:30 p.m. | Sept. 9, 2019<br>@ 2:25 p.m. | Sept. 9, 2019<br>@ 2:30 p.m. | Within 15<br>days upon<br>receipt of<br>NTP | ₱3,500.00              |
| Venue for the Pre-Bid Conference & Opening of Bids: <b>9<sup>th</sup> Floor, Padilla Hall,<br/>OSG Building, 134 Amorsolo St., Legaspi Village, Makati City.</b> |                              |                              |                              |   |                        |

The OSG now invites bids for the procurement of Copy Paper with OSG print at the back, One (1) color print, Blue, Minimum: substance 20, 70 gsm, 8.5" x 13" (long) and 8.5" x 11" (short). Bids received in excess of the ABC shall be automatically rejected at bid opening.

Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instruction to Bidders.

Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations of R.A. 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws and regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

Bids must be duly received by the BAC Secretariat at the **Administrative Division 2<sup>nd</sup> Flr., OSG Bldg., 134 Amorsolo St., Legaspi Village, Makati City** on or before 2:25 p.m. of 9 September 2019. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address above. Late bids shall not be accepted.

A complete set of bidding documents may be acquired by interested bidders from the OSG on 20 August 2019 between 8:00 a.m. to 5:00 p.m. until 12:00 noon of 9 September 2019, Monday to Friday, and upon payment of a non-refundable fee in the amount stated above, pursuant to the latest Guidelines issued by the GPPB.

The OSG reserves the right to accept or reject any bid and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

Jane J. Burigsay

Tel Nos. 988-16-74 loc. 789; 988-16-93

E-mail Address: [jjburigsay@osg.gov.ph](mailto:jjburigsay@osg.gov.ph)

**JOSEPH L. GUEVARRA**  
Assistant Solicitor General

Chairperson, Bids and Awards Committee