


**PURCHASE REQUEST**  
**OFFICE OF THE SOLICITOR GENERAL**  
 (Agency)

Department: : <b>Administrative Division</b>	PR No. <u>019-09-303</u>	Date: <u>13-Sep-19</u>
Section:	SAI No.	Date:

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount
	year	Lease of Digital Multifunction Copiers (Monochrome) for FY 2020 - 38 high-end units, 45 copies/mins or higher - 2 super high-end units, 60 copies/mins or higher - Maximum rate of 1.20 per copy - 12% VAT Inclusive - No minimum copy volume requirement - With two (2) regular full-time technicians from Monday to Friday  <b>Attachments:</b> - Approved Terms of Reference	1		Php 6,984,000.00



OFFICE OF THE SOLICITOR GENERAL  
**RECEIVED**  
 SEP 19 2019  
 SECRETARIAT  
 Time: 11:24 am By: JM  
 Control No.: \_\_\_\_\_

FUNDS AVAILABLE:  
  
**BERNADETTE M. LIM**  
 DIRECTOR IV

OFFICE OF THE SOLICITOR GENERAL  
**RECOMMENDED FOR SIGNATURE**  

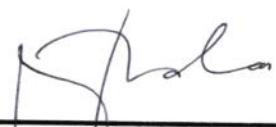

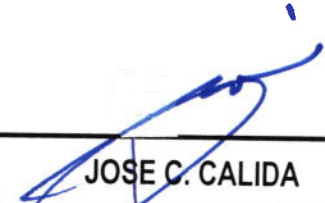
SEP 19 2019

  
 OF SOLGEN CALIDA/OIC  
CSGLipit 1A/11 2019  
 INTERNAL AUDIT DIVISION


  
 OSG19091970007273

Amount in Words: **Six Million Nine Hundred Eighty-Four Thousand Pesos Only** Php 6,984,000.00

Purpose: **For Public Bidding**

Prepared By:	Recommending Approval:	Approved by:
		
<b>GIRLIE V. DALANON</b> Administrative Officer V	<b>ROSALINDA C. IBARRA</b> Director IV, HRMAS	<b>JOSE C. CALIDA</b> Solicitor General