



Republic of the Philippines

Office of the Solicitor General

134 Amorsolo St., Legaspi Village, Makati City
Tel No. 988-1674 loc. 691 / Telefax No. 813-11-74
Website: www.osg.gov.ph

INVITATION TO BID

ANNUAL PROCUREMENT OF SECURITY SERVICES (NEP 2021)

The **Office of the Solicitor General (OSG)**, through the FY 2021 National Expenditure Program, intends to apply the sum of **Nine Million Five Hundred Thousand Pesos (₱9,500,000.00)** being the Approved Budget for the Contract (ABC) to payment for the:

Description	Pre-Bid Conference	Submission of Bids	Opening of Bids	Delivery Schedule	Amount of Bid Document
Annual procurement of eighteen (18) ordinary security guards and two (2) officers-in-charge (OIC), for a total of twenty (20) licensed, trained and uniformed security guards, to perform twelve (12) hours security services per shift daily including Sundays & Holidays to adequately guard and protect OSG's properties, premises, personnel and clients at the OSG and its extension offices and parking areas.	Oct. 7, 2020 @ 1:30 p.m.	Oct. 19, 2020 @ 1:25 p.m.	Oct. 19, 2020 @ 1:30 p.m.	Within 15 days upon receipt of NTP	₱9,500.00

Venue for the Pre-Bid Conference & Opening of Bids: **9th Floor, Padilla Hall, OSG Building, 134 Amorsolo St., Legaspi Village, Makati City.**

The OSG now invites bids for the annual procurement of eighteen (18) ordinary security guards and two (2) officers-in-charge (OIC), for a total of twenty (20) licensed, trained and uniformed security guards, to perform twelve (12) hours security services per shift daily including Sundays and Holidays to adequately guard and protect OSG's properties, premises, personnel and clients at the Office of the Solicitor General and its extension offices and parking areas. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instruction to Bidders.

Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations of R.A. 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to wholly-owned Filipino private security agency, and to citizens or organizations of a country the laws and regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

Bids must be duly received by the BAC Secretariat at the **Administrative Division 2nd Flr., OSG Bldg., 134 Amorsolo St., Legaspi Village, Makati City** on or before 1:25 p.m. of **19 October 2020**. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address above. Late bids shall not be accepted.

A complete set of bidding documents may be acquired by interested bidders from the OSG on **29 September 2020** between 8:00 a.m. to 5:00 p.m. until 12:00 noon of **19 October 2020**, Monday to Friday, and upon payment of a non-refundable fee in the amount stated above, pursuant to the latest Guidelines issued by the GPPB.

This procurement is undertaken through Early Procurement Activity. In this regards, prospective bidders are enjoined to refer to the GPPB Circular 06-2019 dated July 17, 2019 and other related issuances.

The OSG reserves the right to accept or reject any bid and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

Christian D. Buat

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JOSEPH L. GUEVARRA
Assistant Solicitor General

Chairperson, Bids and Awards Committee