

Republic of the Philippines  
**OFFICE OF THE SOLICITOR GENERAL**  
 134 Amorsolo St., Legaspi Village  
 Makati City

**PURCHASE ORDER**

<b>Supplier:</b> MAINTENANCE OF AIRCONDITIONING & REFRIGERATION (MARCO) CO., INC. <b>Address:</b> 12 Matatag St., Bgy. Pinyahan, Diliman, Quezon City  <b>TIN:</b> 000-356-826-000 <b>Account No.:</b> 0572-1023-78 <b>Bank:</b> LBP East Avenue Diliman Q.C <b>Telephone:</b> 8922-73-65 <b>Fax:</b> 8920-4598	<b>P.O. #</b> 021-12-196 <b>Date:</b> December 16, 2021  <b>Mode of Procurement:</b> Public Bidding
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**Gentlemen:**  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery:</b> <u>OFFICE OF THE SOLICITOR GENERAL</u>	<b>Delivery Term:</b> w/n Sixty (60) days upon receipt of NTP
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<b>Date of Delivery:</b>	<b>Payment Term:</b> 15% mobilization and payment of 85% progress billing as stated in the TOR w/in 30 days upon final acceptance (Bank to Bank)
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Stock No.	Unit	Description	Qty.	Unit Cost	Amount
		<b>Procurement, Delivery, Dismantling, Hauling, and Installation of Fourteen (14) Air-Conditioning Units for the Office of the Solicitor General (1 Lot)</b>			
	unit	<b>Koppel Brand 10.0TR Floor Mounted Ducted Non-Inverter Split Type</b> <i>Features and Specification:</i> <ul style="list-style-type: none"> <li>• 10.0 TR Non-Inverter</li> <li>• Rust and Corrosion Protected</li> <li>• Air Filter - Washable, Anti-Mold Filter</li> <li>• Painted Steel External Finish</li> </ul> Warranty: One Year on Parts and Services and One Year on Compressor <i>For Docket Management Division and Bengzon Division</i>	2	219,681.13	439,362.26
	unit	<b>Koppel Brand 5.0 TR Airconditioner Ceiling Mounted Inverter Split Type</b> <i>Features and Specification:</i> <ul style="list-style-type: none"> <li>• 5.0 TR Inverter Aircon</li> <li>• Wireless Remote Control</li> <li>• Easy Clean Panel</li> <li>• Rust and Corrosion Protected</li> <li>• Air Filter - Washable, Anti Mold Filter</li> </ul> Warranty: One Year on Parts and Services and One Year on Compressor <i>For CMS Server Room</i>	1	146,104.69	146,104.69
	unit	<b>Koppel Brand 3.0 TR Airconditioner Ceiling Mounted Inverter Split Type</b> <i>Features and Specification:</i> <ul style="list-style-type: none"> <li>• 3.0 TR Inverter Aircon</li> <li>• Wireless Remote Control</li> <li>• Easy Clean Panel</li> <li>• Rust and Corrosion Protected</li> <li>• Air Filter - Washable, Anti Mold Filter</li> </ul> Warranty: One Year on Parts and Services and One Year on Compressor <i>For CMS Server Room</i>	1	102,803.53	102,803.53
	unit	<b>Koppel Brand 5.0 TR Free blow / floor Mounted Split Type Airconditioning Unit Non-Inverter</b> <i>Features and Specification:</i> <ul style="list-style-type: none"> <li>• 5.0 TR Non-Inverter Aircon</li> <li>• Wireless Remote Control</li> <li>• Easy Clean Panel</li> <li>• Rust and Corrosion Protected</li> <li>• Air Filter - Washable, Anti Mold Filter</li> </ul> Warranty: One Year on Parts and Services and One Year on Compressor <i>For Avanceña Division</i>	1	89,150.17	89,150.17
	unit	<b>Koppel Brand 1.0 HP Airconditioner Window Type Non-Inverter</b> <i>Features and Specification:</i> <ul style="list-style-type: none"> <li>• 1.0 HP Window Type Non-Inverter</li> <li>• Easy Clean Panel</li> <li>• Wireless Remote Control</li> <li>• Rust and Corrosion Protected</li> <li>• Anti-Freeze Protection</li> </ul>	8	15,894.80	127,158.40

Warranty: One Year on Parts and Services and Five years on Compressor  
For Barredo Division and Wilfley Division

unit **Koppel Brand 1.5HP Wall Mounted Inverter Split Type**

1

32,404.81

32,404.81

**Features and Specification:**

- 1.5 HP Inverter Aircon
- Wireless Remote Control
- Easy Clean Panel
- Rust and Corrosion Protected
- Air Filter - Washable, Anti Mold Filter

Warranty: One Year on Parts and Services and Five years on Compressor  
For Tañada Division

**Add: Installation Cost**

**Scope of Work:**

- Documentation
- Supply and Delivery
- Dismantling, Hauling and Installation Work
- Post-Installation Work
  - a. Orientation
  - b. Post Installation Service Warranty
  - c. Warranties of the Supplier

**After Sales Service**

- One time Preventive Maintenance (General Cleaning of Outdoor and Indoor Units) during the warranty period of one year only

The following documents shall be deemed to form & be read & construed as part of this agreement:

- Contract Agreement
- Philippine Bidding Documents
  - Schedule of Requirements
  - Technical Specifications / Terms of Reference
  - General and Special Conditions of Contract
  - Supplemental or Bid Bulletins
- Eligibility Requirements, Technical and Financial Proposal
- Performance Security
- Notice of Award
- Notice to Proceed
- Other documents as may be required by laws

347,073.43

Total Amount in Words: **One Million Two Hundred Eighty Four Thousand Fifty-Seven Pesos and 29/100 Only**


**Php 1,284,057.29**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

**JESSICA L. CASTRO**  
CAO, Administrative Division

**EDITHA R. BUENDIA**  
Director IV, HRMAS

Conforme:   
(Signature over printed name)

(Date)

Funds Available:

ALOBS: 03-101101-2021-12-1228

Amount: ₱ 1,284,057.29

This is to certify that this procurement was posted at Philgeps in compliance with RA 9184

  
**ARIEL J. UBIÑA**  
Chief Accountant

**CHRISTIAN D. BUAT**  
Admin Assistant I, Administrative Division