

Republic of the Philippines  
**OFFICE OF THE SOLICITOR GENERAL**  
 134 Amorsolo St., Legaspi Village  
 Makati City

**PURCHASE ORDER**

Supplier: <b>INNOVALITE INC.</b> Address: Lot 1F Jenny's Avenue corner Pearl St. Pasig Greenland Subdivision Rosario, Pasig City TIN: 008-398-122-000 Account No.: 1641-1049-37      Bank: Landbank - C. Raymundo Ave. Telephone: (02) 8628-0605 / 8642-4033      Fax: (02) 7915-2145	P.O. # <b>021-12-197</b> Date: December 16, 2021  Mode of Procurement: Public Bidding
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Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>OFFICE OF THE SOLICITOR GENERAL</b>	Delivery Term: w/n Sixty (60) days upon receipt of NTP
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Date of Delivery:	Payment Term: 15% mobilization and payment of 85% progress billing as stated in the TOR w/in 30 days upon final acceptance (Bank to Bank)
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Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	Lot	<b>Purchase of Acoustic Ceiling Boards, Delivery, Dismantling, and Installation at the OSG Extension Offices of Office of the Solicitor General located at APMC and Montepino Buildings, Legaspi Village, Makati City</b>  <b>IMC ACOUSTIC CEILING BOARD</b> <b>Mineral Fiber Acoustic Ceiling Board Fissured 5/8" x 2ft x 4ft - 2,530pieces</b> Quantity (estimated): 2,530 pcs Price per piece (inclusive of VAT): Php 391.00 <i>Material:</i> Mineral fibers mixed with the wet process <i>Surface Coating:</i> Quality Vinyl Emulsion Paint <i>Color:</i> White <i>Density:</i> 350-420kg/m3 <i>Corner Treatment:</i> Square, Lay-in tegular <i>Acoustic Coefficient:</i> 0.4 - 0.6  <i>Office location for the installation of acoustic ceiling boards:</i> APMC Building: Ground Floor Felicitimo Feria Division (Unit 1-A and 1-C), 230pcs Planning Division (Unit 1-E), 100pcs 2nd Floor Rafael Corpuz Division (Unit 2-B), 230pcs Docket Management Service (Unit 2-A), 215pcs 3rd Floor Felix A. Bautista Division (Unit 3-C and 3-D), 215pcs Querube Makalintal Division (Unit 3-A and 3-B), 230 pcs. 4th Floor Special Committee on Naturalization (Unit 4-D), 150 pcs. Arturo Alafriz Division (Unit 4-A and 4-B), 230 pcs. 5th Floor Serafin Hilado Division (Unit 5-C and 5-D), 215 pcs. George Harvey Division (Unit 5-A and 5-B), 230 pcs. 6th Floor Ignacio Villamor Division (Unit 6-A), 230 pcs. Juan Liwag Division (Unit 6-B), 215 pcs. Montepino Building: 3rd Floor Frank Chavez Division (Unit 3-C), 40 pcs. *Includes repainting of T-runners  <b>Scope of Work:</b> 1. The Contractor shall provide all materials, labor, equipment and tools, for the dismantling of the existing acoustic ceiling boards and installation of new acoustic ceiling boards for the OSG extension offices at APMC Building and Montepino Building.  2. The Contractor shall ensure all materials to be used for the installation of new acoustic ceiling boards are of good quality and subject for inspection by the OSG building administrator or its representative.  3. The Contractor shall be responsible for the dismantling of existing acoustic boards	1	Php 989,230.00	Php 989,230.00

located at the different divisions/offices at the APMC Building and Montepino Building.

4. The Contractor shall provide all necessary materials and all supports needed for the installation of new acoustic ceiling boards including alignment of T-runners, replacement of defective T-runners and painting of affected areas.

5. The Contractor shall install 2,530 pcs. acoustic ceiling boards.

6. The Contractor shall repair all affected/damage ceiling fixtures after dismantling and installation of the new acoustic ceiling boards.

7. Any excess in the number of acoustic boards shall be turned over to OSG Administrative Division through Building Administrator.

The following documents shall be deemed to form & be read & construed as part of this agreement:

Contract Agreement

Philippine Bidding Documents

- Schedule of Requirements

- Technical Specifications / Terms of Reference

- General and Special Conditions of Contract

- Supplemental or Bid Bulletins

Eligibility Requirements, Technical and Financial Proposal

Performance Security

Notice of Award

Notice to Proceed

Other documents as may be required by laws

Total Amount in Words: **Nine Hundred Eighty-Nine Thousand Two Hundred Thirty Pesos Only**

**Php 989,230.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

**JESSICA L. CASTRO**  
CAO, Administrative Division

**EDITHA R. BUENDIA**  
Director IV, HRMAS

Conforme:

  
**Elmer E. Balderas**  
(Signature over printed name)

12/29/2021  
(Date)

Funds Available:

ALOBS: 02-10/107-2021-(2-123)

Amount: ₱ 989,230.00

This is to certify that this procurement was posted at Philgeps in compliance with RA 9184

  
**ARIEL J. UBIÑA**  
Chief Accountant

  
**CHRISTIAN D. BUAT**  
Admin Assistant I, Administrative Division