

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: STELSEN INTEGRATED SYSTEMS, INC. Address: Unit 4A GMA Loubel Condominium, Bagtikan St., Corner Pasong Tamo, Makati City TIN: 008-992-208-000 Account No.: 007-880190144 Telephone: 7748-9462/7748-8763/7577-4352/7617-1644	P.O. # <u>022-09-130</u> Date: September 6, 2022 Mode of Procurement: Direct Contracting
Bank: BDO - Bagtikan Pasong Tamo Branch	

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:


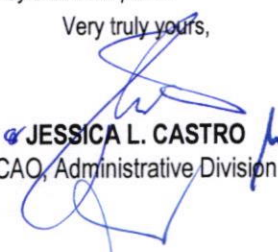
Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: Within Thirty (30) days upon receipt of P.O.
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Date of Delivery:	Payment Term: Within Thirty (30) days upon final inspection and acceptance (quarterly)(Bank to Bank)
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Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	unit	Preventive Maintenance Service: Perform maintenance of four (4) existing units of RapidPrint Receiving Machine in Docket Management Service for Office of the Solicitor General (OSG) <i>Period of Contract: One (1) Year</i> <i>Schedule of Work: Quarterly</i> Scope of Work: Inspection, Cleaning, Lubrication, Adjustment of Devices and System Check-up <i>Serial Numbers:</i> 550709 551217 551216 551215 <i>The following documents shall be deemed to form & be read & construed as part of this agreement:</i> > Quotation from the Supplier	4	Php 8,000.00	Php 32,000.00

Total Amount in Words: **Thirty Two Thousand Pesos Only** Php 32,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:  JAMES STEPHEN F. YABUT (Signature over printed name) <u>09-20-2022</u> (Date)	Very truly yours,  JESSICA L. CASTRO CAO, Administrative Division EDITHA R. BUENDIA Director IV, HRMAS
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Funds Available:  ARIEL J. UBIÑA Chief Accountant	ALOBS: <u>02-101161-2022-09-473</u> Amount: <u>₱ 32,000.00</u>	
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9/7 3:12 pm