

OFFICE OF THE SOLICITOR GENERAL
134 Amorsolo St., Legaspi Village
Makati City

OFFICE OF THE SOLICITOR GENERAL
RECEIVED
JUL 03 2023
BY: FINANCIAL MANAGEMENT SERVICES
D-13

PURCHASE ORDER

Supplier: MARLIN REALTY CORPORATION	P.O. # 023-06-102
Address: 2/F Montepino Bldg., 138 cor Amorsolo & Gamboa Sts. Legaspi Village, Makati City	Date: June 27, 2023
TIN: 000-593-588-000	Mode of Procurement:
Account No.: 0052-00014480 Bank: Philtrust Bank	Negotiated Procurement (Lease of Real Property and Venue)
Telephone: 8816-0347/ 8818-1402	

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: January 1, 2023 to December 31, 2023
Date of Delivery:	Payment Term: Monthly Billing Bank to bank

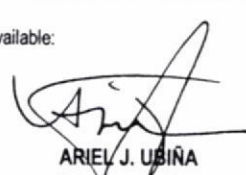
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Renewal of Lease Contract for Office Space Unit 3-D of Marlin Realty Corporation, approximately 89.5 sq.m. located at 3rd Floor, Montepino Building for the use of Chavez Division for a period of one (1) year from January 1, 2023 to December 31, 2023, renewable at the option of both parties:			
	sq.m.	A.RENTAL: Computed with increment of 5% per sq.m. (Php 572.63/sq.m x 89.5 sq.m.)	89.5	Php 51,250.39	
		Monthly Rent: 51,250.39			
		Add: 12% VAT 6,150.05			
		Total Montly Rent: 57,400.44			
	mos.	Rent for January 2023 to December 2023 (Php 57,400.44 x 12 mos.)	12	Php 57,400.44	Php 688,805.28
	mos.	B. ASSESSMENT/CONDOMINIUM DUES: For January 2023 to Decemebr 2023 included in the billing of Marlin Realty Corp.			
	mos.	89.5 sq.m. x Php 64.00/sq.m.	12	Php 5,728.00	68,736.00
	mos.	C.SECURITY DEPOSIT INCREMENT: Monthly Rent Increment (from Php 48,809.72 to Php 51,250.39)	3	Php 2,440.67	7,322.01
Total Amount in Words:		Seven Hundred Sixty Four Thousand Eight Hundred Sixty Three Pesos & Twenty Nine Centavos Only			Php 764,863.29

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,
JESSICA L. CASTRO
CAO, Administrative Division

Conforme: **JOSE MA. FRANCISCO C. SANTOS**
(Signature over printed name)
JUL 05 2023
(Date)

EDITHA R. BUENDIA
Director IV, HRMAS

Funds Available: 
ARIEL J. UBINA
Chief Accountant

ALOS: **02-102101-2023-07-064**
Amount: **₱ 764,863.29**