

Republic of the Philippines  
**OFFICE OF THE SOLICITOR GENERAL**  
 134 Amorsolo St., Legaspi Village  
 Makati City

**PURCHASE ORDER**

Supplier: <b>CRAVINGS CREATIVE FOOD SOLUTIONS INC.</b> Address: 312 Santolan Rd. cor Jose Abad Santos, Little Baguio, San Juan TIN: 008-015-733-000 Account No.: 0035-7801-9972 Telephone: 8277-2436	P.O. # <u>023-07-125</u> <del>SB</del> Date: July 13, 2023  Bank: BDO - Loyola Heights Berkeley Branch <b>Mode of Procurement:</b> Small Value Procurement
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Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b><u>OFFICE OF THE SOLICITOR GENERAL</u></b>	Delivery Term: July 14, 2023 at specific time
Date of Delivery:	Payment Term: Within 10 working days after the event (Bank to Bank)

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	Lot	<p><b>Procurement of Food for 2023 OSG Legal Internship Program: Moot Court, inclusive of delivery and other charges:</b></p> <p><i>Event Title: "2023 OSG LIP: Moot Court"</i></p> <p><i>Event Date: July 14, 2023; 8:00am to 8:00pm</i></p> <p><i>Serving Time: on or before 05:00pm</i></p> <p><i>Delivery Address: University of the Philippines - BGC Campus;                      32nd Street, University Parkway District,                      Bonifacio Global City, Taguig</i></p> <p><i>Estimated No. of Attendees: 90 pax</i></p> <p><b>Minimum Inclusion:</b></p> <ul style="list-style-type: none"> <li>Each pax should be allocated or served of at least:</li> <li>American Baked Spareribs</li> <li>Chicken Pastel</li> <li>Crusted Fish Fillet with Dill Mustard Sauce</li> <li>Buttered Vegetables</li> <li>Steamed Rice</li> <li>Chocolate Caramel Petite Fours</li> <li>Iced Tea</li> </ul> <p>Must served in an aesthetic spread/buffet table with skirtings.                      Supplier should provide the plate, utensils, cutleries, and glasses                      Includes at least 10 round tables with tiffany chairs with not more than 10 persons per table or will be adjusted based on the space available                      Includes at least 2 round table for VIPs that should be served in a plated meals and with designated wait staff.                      Each table and chairs must includes skirting with the approved colors of end-users.</p> <p><b>Other Requirements:</b></p> <ul style="list-style-type: none"> <li>Accredited Caterer of UP - BGC</li> <li>Must provide food boxes for take-outs</li> <li>All left-over foods should be properly coordinated to end-user and be given to the authorized representative.</li> <li>All servers should be in uniform with name tags of "Supplier"</li> <li>Supplier should coordinate with the venue for permit and other requirements</li> </ul>	1	Php 85,050.00	Php 85,050.00

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
		<p>General Requirements - Quality:</p> <p>Delicious; Meals are prepared in proper, hygienic and safe place; Big Servings; Spill-free; Freshly made (not spoiled); Delivered at specified time;</p> <p>Supplier should warrant the agency that in case of spoilage and not good quality meals, they will replace and provide the same immediately.</p> <p>Note: <i>The stated quantity might differ upon actual delivery/PO. The Supplier must also provide an option for postponement, and or modification to quantity due to possible changes in quarantine protocol or agency announcements.</i></p> <p><i>The following documents shall be deemed to form &amp; construed as part of this agreement:</i></p> <ul style="list-style-type: none"> <li>&gt; Contract</li> <li>&gt; Quotation</li> <li>&gt; Other documents as may be required by laws</li> </ul>			

Total Amount in Words: **Eighty Five Thousand Fifty Pesos Only** Php **85,050.00**


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

**JESSICA L. CASTRO**  
CAO, Administrative Division

**EDITHA R. BUENDIA**  
Director IV, HRMAS


Conforme: JOSEPH N. TAMAYO  
(Signature over printed name)  
7/14/2023  
(Date)

Funds Available:   
**ARIEL J. UBIÑA**  
Chief Accountant

ALOBS: 02-101101-2023-08-500

Amount: ₱ 85,050.00

This is to certify that this procurement was posted at Philgeps in compliance with RA 9184

  
**CHRISTIAN D. BUAT**  
Admin Assistant I, Administrative Division