

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St. Legazoi Village
 Makati City

PURCHASE ORDER

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| Supplier: STYLED BY MILES EVENTS MANAGEMENT SERVICES (For the Account of: Milette Oeliza Africa) Address: 15 Pres. Quirino St. Brgy. Industrial Valley, Marikina City TIN: 255-307-314-0000 Account No.: 0069-7011-7854 Bank: BDO - Lamuan Marikina Branch Telephone: 0917-8689918 Email: styledbymiles88@gmail.com | P.O. # 024-01-020 Date: January 31, 2024 Mode of Procurement: 53.9 Small Value Procurement |
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

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| Place of Delivery: OFFICE OF THE SOLICITOR GENERAL | Delivery Term: Delivery is on February 6, 2023 |
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|-------------------|--------------------|
| Date of Delivery: | Payment Term: CASH |
|-------------------|--------------------|

| Stock No. | Unit | Description | Qty. | Unit Cost | Amount |
|-----------|------|--|------|---------------|---------------|
| | Lot | Supply of Labor and Materials for the Stage and Photo Wall Design for SINAG Awarding Ceremony, inclusive of VAT, services charges, delivery charges, and other charges: Event Date: February 6, 2024 Delivery Address: <i>Manila Metropolitan Theatre</i> Padre Burgos cor Arroceros St., Ermita, Manila Estimated no. of Attendees: 500 - 700 pax Minimum Technical Specification/ Inclusions: Theme: Broadway / Oscars (tentative) Location: Stage Design - Metropolitan Theater Photo Wall Design - Metropolitan Theater Lobby Scope of Work / Other Requirements: 1. Mobilization, delivery, installation, and demobilization of the required materials/equipment. 2. Supplier must ensure that the materials to be used should be fit to the event venue, and coherent to the event's theme. 3. Supplier must set-up the stage wall design and photo wall design at least 4 hours before the program. Further, supplier must have a standby personnel capable of repair or modification to the design while the program is ongoing. 4. Usage of materials for at least whole day or program duration. 5. Supplier must coordinate with the event venue to be leased by the OSG regarding the requirements and/or installation or connection of the materials/equipment. Estimated Materials (Minimum): Stage Design - LED Side Panels Black Wall Panels w/ gold linings - 1 Lot Gold / glittery drapes Chandelier - 2 pcs Star Light Accent crystal beads with drapes for skirting of LED Wall Red Flower Accents Pedestals - 4 pcs Estimated Size: 13ft H x 40ft W Photo Wall Design Wood Panels - 1 Lot Fabric | 1 | Php 40,000.00 | Php 40,000.00 |

Plastic Flowers 1 Lot
 Floor Lamps - 4 sets
 Sofa - 1 pc
 Mirror / Picture Frames - 1 Lot
 Carpet - 1 roll/lot)
 Candles - 1 lot
 Flower Vase - 1 lot
 Pedestal - lot
 Estimated Size: 8ft H x 16ft W

** Materials can be adjusted during the actual implementation, subject to approval of authorized representative of the committee.*
Note: Supplier must provide option for rescheduling or modification due to possible change in quarantine levels or unforeseen suspension of work.

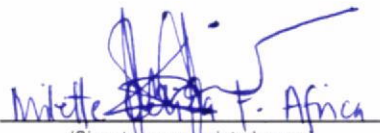
Total Amount in Words: **Forty Thousand Pesos Only** Php **40,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,



JESSICA L. CASTRO
 CAO, Administrative Division

Conforme:


 Mirella Garcia - Africa
 (Signature over printed name)

FEB 06 2023

(Date)


EDITHA R. BUENDIA
 Director IV, HRMAS

Funds Available:

ALOBS: _____

Amount: _____

ARIEL J. UBIÑA
 Chief Accountant