

## **TERMS OF REFERENCE**

### For the Procurement of Four (4) Brand New Multi-Purpose Vehicles (MPV)

The Office of the Solicitor General (OSG) is authorized to purchase four (4) units of MPV to be charged against the Agency's Specific Budget under FY 2022 General Appropriations Act, Republic Act No. 11640, through issued National Budget Circular No. 587 dated January 3, 2022<sup>1</sup> in relation to the OSG Supplemental Annual Procurement Plan No. 8 for Fiscal Year 2022 dated January 31, 2022<sup>2</sup>, in the amount of One Million Two Hundred Thousand Pesos (Php1,200,000.00) each for four (4) Assistant Solicitors General, or for the total amount of Four Million Eight Hundred Thousand Pesos (Php4,800,000.00).

These MPVs are intended for the official use and transportation of four (4) Assistant Solicitors General (ASG) in attending various meetings, hearings, trainings, and the conduct of other official business.

Pursuant to Administrative Order (AO) No. 14 dated December 10, 2018, in relation to Department of Budget and Management Budget Circular No. 2022-1 dated February 11, 2022 and Annex A – *Updated Motor Vehicle Description, Classifications and Specifications Guide*, the following are the allowable car specifications for an ASG with an equivalent rank of a Department Undersecretary, *viz*:

#### **A. FOR THE EXERCISE OF THE EXECUTIVE FUNCTIONS**

3. For a Department Undersecretary/SG-30 and other officials of equivalent rank in NGAs, GOCCs and LGUs	a. Car (Sedan or Hatchback)	Engine displacement not exceeding 1800 cc for gasoline and diesel; or AFV
	b. MPV	Engine displacement not exceeding 2000 cc for gasoline or 2800 cc diesel; or AFV

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<sup>1</sup> Annex "A"

<sup>2</sup> Annex "B"

Hence, listed below are minimum technical specifications of a Multi-Purpose Vehicles (MPVs) intended for ASGs:

<b>DIMENSIONS</b>	4395 (L) x 1,680 (W) x 1,700 (H) mm
<b>CHASSIS</b>	Seating Capacity : 7 persons Brakes : Ventilated Discs (F) Leading Tail Drum – Disc (R)
	Fuel System: Multi Point Injection Tires : 195/55R16 Wheels : R16
	Type: Gasoline Displacement: 1496 cc Transmission: 4 Speed A/T Max. Output: 104.5/6000 Max. Torque: 138 Nm Cylinders: not exceeding four (4)
<b>STANDARD INCLUSION</b>	LTO Registration, Third Party Liability Insurance from a government entity, Tint, Matting, Car Cover and Early Warning Devices, Set of Car Tools & Jack, and other freebies
<b>WARRANTY</b>	Three (3) years or 100,000 kms; whichever comes first
<b>TERMS OF DELIVERY</b>	Units shall be delivered within one (1) month after receipt of Certificate/Notice to Proceed.
<b>SPECIAL PROVISION</b>	Bidder must have been engaged in the sale and service maintenance of vehicles in good standing in the Philippines for at least ten (10) years from the date of the Invitation to Bid. The vehicle brand must have good quality track record and must have been commercially sold and distributed in the Philippines for at least 10 years from the date of the Invitation to Bid.
<b>ELIGIBLE GOODS AND RELATED SERVICES</b>	Goods to be supplied under the Contract funded under GAA for FY 2022 shall be available in the market to be defined in the ITB, except otherwise to be indicated in the Bid documents that would restrict origin of goods

	<p>and related services from country-of origin prohibited by a decision of the UN /security Council under Chapter VII of the Charter of the United Nations.</p> <p>For purposes of this procurement, "goods" shall refer to motor vehicle from eligible and duly accredited sales and service centers that offers "related after-sales services" such as but not limited to accessibility to service centers for repairs and maintenance, with available off-the shelf spare parts.</p>
<p><b>TERMS OF PAYMENT</b></p>	<p>Payment within 30 days from completion of delivery, issuance of Inspection and Acceptance Report by the OSG, and submission of all other required documents, if any.</p>

**TECHNICAL WORKING GROUP:**



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