


PURCHASE REQUEST
OFFICE OF THE SOLICITOR GENERAL
 (Agency)

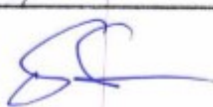

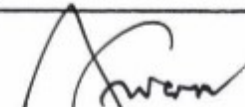
Department: **CASE MANAGEMENT SERVICE** PR No. 023-09-153 Date: September 11, 2023
 Section: _____ SAI No. _____ Date: _____

Stock No.	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Amount																				
	lot	<p>PROCUREMENT OF ICT EQUIPMENT: Supply and Delivery of Corporate Laptops</p> <p><i>Objective:</i></p> <ul style="list-style-type: none"> The IT equipment to be procured are lightweight laptop computers which will be used by OSG personnel who are performing technical functions that require average mobility, flexibility, and responsiveness. <p>Specific Requirements for Corporate Notebook PC and Desktop</p> <ul style="list-style-type: none"> The brand offered by the bidder must be included in the latest Top 4 of IDC's Worldwide Personal Computing Device Tracker. Certification for inclusion in the Top 4 is required from the brand's manufacturer. The winning Bidder shall replace a factory defective unit with a new unit within 30 days upon delivery of the item. In case of outside repair within the 3-year warranty period, the winning Bidder shall provide a service unit to the OSG. For the two immediately preceding items, the Bidder must submit Proof of Warranty as part of the technical component. <p>WORKSTATIONS</p> <p><i>Inclusions:</i></p> <table border="1"> <thead> <tr> <th></th> <th>Quantity</th> <th>Unit Cost</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Corporate Laptop</td> <td>325</td> <td>P 60,000.00</td> <td>P 19,500,000.00</td> </tr> <tr> <td>Corporate Laptop for Technical Use</td> <td>6</td> <td>80,000.00</td> <td>480,000.00</td> </tr> <tr> <td>Creative Laptop</td> <td>1</td> <td>110,000.00</td> <td>110,000.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>P 20,090,000.00</td> </tr> </tbody> </table> <p><i>Other Warranty and After-Sales Requirements</i></p> <ul style="list-style-type: none"> * Immediate replacement of the equipment and/or its parts. * The winning Bidder shall replace a factory defective unit with a new unit within 30 days upon delivery of the item. * The bidder must provide a certificate for the above services as part of the technical requirements <p>Please see attached Terms of Reference (TOR) for the following: Terms</p> <ol style="list-style-type: none"> Scope ABC Payment Delivery Qualifications of the Supplier Other Provision Technical Specifications <p><i>Attached: Memorandum and Terms of Reference (TOR) from Technical Working Group for ICT Equipment</i></p>		Quantity	Unit Cost	Total	Corporate Laptop	325	P 60,000.00	P 19,500,000.00	Corporate Laptop for Technical Use	6	80,000.00	480,000.00	Creative Laptop	1	110,000.00	110,000.00				P 20,090,000.00	1	Php 20,090,000.00 VAT INCLUSIVE	Php 20,090,000.00
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FUNDS AVAILABLE:

BERNADETTE M. LIM
 DIRECTOR V

Amount in Words: **Twenty Million Ninety Thousand Pesos Only** Php 20,090,000.00

Purpose: **For Public Bidding**

Prepared By:	Recommending Approval:	Approved by:
		
SHERA JANE B. SOLON Administrative Officer V	EDITHA R. BUENDIA Director IV, HRMAS	MENARDO I. GUEVARRA Solicitor General