



Republic of the Philippines  
**Office of the Solicitor General**  
**Request for Quotation**

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_

Date: September 21, 2022  
Quotation #: PS-022-09-159  
ABC: \_\_\_\_\_

Attention: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

**RODRIGO L. OJENAL**  
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	AUTHOR	UNIT PRICE	TOTAL PRICE
	<b>Procurement of Supreme Court Reports Annotated Books (SCRA):</b>					
1	SCRA Volume 923 Copyright 2021	2	copies	CBSI		
2	SCRA Volume 924 Copyright 2021	2	copies	CBSI		
3	SCRA Volume 925 Copyright 2021	2	copies	CBSI		
4	SCRA Volume 926 Copyright 2021	2	copies	CBSI		
5	SCRA Volume 927 Copyright 2021	2	copies	CBSI		
6	SCRA Volume 928 Copyright 2021	2	copies	CBSI		
7	SCRA Volume 929 Copyright 2021	2	copies	CBSI		
8	SCRA Volume 930 Copyright 2021	2	copies	CBSI		
9	SCRA Volume 931 Copyright 2022	2	copies	CBSI		
10	SCRA Volume 932 Copyright 2022	2	copies	CBSI		
11	SCRA Volume 933 Copyright 2022	2	copies	CBSI		
12	SCRA Volume 934 Copyright 2022	2	copies	CBSI		
13	SCRA Volume 935 Copyright 2022	2	copies	CBSI		
14	SCRA Volume 936 Copyright 2022	2	copies	CBSI		
15	SCRA Volume 937 Copyright 2022	2	copies	CBSI		

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	AUTHOR	UNIT PRICE	TOTAL PRICE
16	SCRA Volume 938 Copyright 2022	2	copies	CBSI		
17	SCRA Volume 939 Copyright 2022	2	copies	CBSI		
18	SCRA Volume 940 Copyright 2022	2	copies	CBSI		
19	SCRA Volume 941 Copyright 2022	2	copies	CBSI		
20	SCRA Volume 942 Copyright 2022	2	copies	CBSI		
21	SCRA Volume 943 Copyright 2022	2	copies	CBSI		
22	SCRA Volume 944 Copyright 2022	2	copies	CBSI		
	<p><b>** Please send us your certificate of exclusive distributorship for the listed items/books.</b></p> <p><b>(Price Vat-Included)</b></p>					

Delivery Period : \_\_\_\_\_  
Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

**Note:**

1. Please quote within \_\_\_ days from the date of receipt/posting of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
  - a.  Mayor's / Business Permit;
  - b.  PhilGEPS Registration Number: \_\_\_\_\_ Membership:  Platinum  Red
  - c.  Income / Business Tax Return (for Small Value Procurement);
  - d.  Omnibus Sworn Statement for Small Value Procurement (for ABC of P50,000 and above; Notarized OSS is required upon signing of PO);
  - e.  Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

  
**CHRISTIAN D. BUAT / RHODORA T. CARDEL**  
SIGNATURE OF CANVASSER

**For more information, you may contact us:**

Tel: (02) 8836-3314, (02) 8988-1674 loc 777

Telefax: (02) 8813-1174

**Please send your quotation to:**

[osg\\_procurement2@gmail.com](mailto:osg_procurement2@gmail.com)

OSG-HA-QF-039

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