



Republic of the Philippines  
Office of the Solicitor General

# Request for Quotation

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No. \_\_\_\_\_  
Attention: \_\_\_\_\_

Date: April 13, 2022  
Quotation #: PS 022-04-00  
ABC: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

**RODRIGO L. OJENAL**  
SAO, Administrative Division

*To be filled-out by Supplier:*

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
<b>Procurement of Common-use Office Supplies:</b>						
1	<b>USB hub</b> Output: 4 USB 3.0 type A ports    Input: 1 3.0 USB type A Maximum Data Transfer Rate: USB 3.0:5Gbps/ USB 2.0:480Mbps Power: DC5V                                  Plug and Play Wire Length: at least one(1) meter or above	19	piece			
2	<b>USB type Mouse</b> Connectivity: USB                                  Sensor: Optical DPI 1600    Buttons: Left, Middle & right button Scroll Wheel Direction : two way Compatible with MAC & Windows	80	piece			
3	<b>HDMI CABLE</b> Length: 10 meters                                  HDMI version: 1.4 Supported Resolution: 1920x1080 pixels to 3040 x 2160pixels (4K resolution) Materials: Gold plated, braided	3	piece			
4	<b>USB Type Numeric Keypad</b> Connectivity: USB no. of keys: minimum 18 keys Compatible with MAC & Windows	9	piece			
5	<b>Mini DisplayPort to HDMI adapter</b> Resolution – up to 1080p Supports video resolutions up to 1920 x 1200 and 1080p (Full HD) Supports compressed audio such as DTS Digital, Dolby Digital (including DTS-HD & Dolby True HD) OS Compatible : Windows / Mac / Linux	2	piece			
6	<b>Tripod</b> Number of leg sections - 3                          Holds the camera without any vibrations Made of aluminum and plastic                  Legs sections are flexible Light weight and easy to carry                  Quick release 3-way Pan head Featured with super quick locking              Holds a weight of 3000g capacity Provides perfect support and security          Most compatible with DSLR's Height: up to 1.5 meters                          Mounting type : screw / Pan-tilt head	1	unit			
7	<b>Desktop Microphone</b> USB microphone Directivity: 360° Omni-directional Pick-up Plug and Play/ Driver free Connectivity: USB 2.0 or above	5	unit			
8	<b>Web Camera</b> Compatibility: Windows / Mac/ Linux Connectivity: USB 2.0 or higher Resolution: 1280x 720 pixels or 1920*1080 pixels (High Definition) Built-in microphone Framerate: 30fps cable length: 1.5 meters	2	unit			