



Republic of the Philippines
Office of the Solicitor General
Request for Quotation

To: _____
Tel. No.: _____
Fax No.: _____

Date: _____
Quotation #: _____
ABC: _____

June 15⁹, 2022
PS 022-06-091

Attention: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
	Procurement of Roller Kits for Document Scanners:					
1	Exchange Roller kit Compatible to Panasonic Scanner Model No. KV-SS015 Original; Heavy Duty	3	set			
2	Exchange Roller kit Compatible to Canon Image Formula DR-G1100 Original; Heavy Duty	1	SET			
	Supplier must provide warranty to the items above.					
	(Price VAT Included)					

Delivery Period : _____
Warranty : _____
Price Validity : _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

- Please quote within ___ days from the date of receipt/posting of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - Mayor's / Business Permit;
 - PhilGEPS Registration Number: _____ Membership: Platinum Red
 - Income / Business Tax Return (for above P500k)
 - Omnibus Sworn Statement for Small Value Procurement (for above P50K)
 - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

ANNA LORRAINE ALVIAR
SIGNATURE OF CANVASSER

For more information, you may contact us:

Tel: (02) 8836-3314, (02) 8988-1674 loc 777
Telefax: (02) 8813-1174

Please send your quotation to:

osg.procurement2@gmail.com

OSG-HA-QF-039

Rev. 001 (05 July 2018)