



Republic of the Philippines  
Office of the Solicitor General  
**Request for Quotation**

To: \_\_\_\_\_  
Tel. No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
Attention: \_\_\_\_\_

Date: August 30, 2022  
Quotation #: PS-022-08-142  
ABC: \_\_\_\_\_

Sir/Madam:  
Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

**RODRIGO L. OJENAL**  
SAO, Administrative Division

To be filled-out by Supplier:

| ITEM NO | ITEM & DESCRIPTION   | QTY | UNIT | BRAND | UNIT PRICE | TOTAL PRICE |
|---------|--|-----|------|-------|------------|-------------|
| 1       | <b>Diagnosis, Supply of Labor and Materials for:</b><br>Inspection, Cleaning, Lubrication, and Repair/Adjustment of existing unit of RapidPrint Receiving Machine<br><i>Scope of Work: Inspection, Lubrication, and Repair/Adjustment</i><br><i>Issue: Time Synchronization (Advanced than the Normal Time Zone)</i><br>Model: RapidPrint ARL-E<br>Serial No: 552434<br>Located in FMS<br>(Price Vat-Included) | 1   | LOT  |       |            |             |

Delivery Period : \_\_\_\_\_  
Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_


\_\_\_\_\_  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please quote within \_\_\_ days from the date of receipt/posting of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
  - a.  Mayor's / Business Permit;
  - b.  PhilGEPS Registration Number: \_\_\_\_\_ Membership:  Platinum  Red
  - c.  Income / Business Tax Return (for Small Value Procurement);
  - d.  Omnibus Sworn Statement for Small Value Procurement (for ABC of P50,000 and above; Notarized OSS is required upon signing of PO);
  - e.  Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

  
**RHODORA CARDEL / CHRISTIAN D. BUAT**  
SIGNATURE OF CANVASSER

For more information, you may contact us:

Tel: (02) 8836-3314, (02) 8988-1674 loc 777  
Telefax: (02) 8813-1174

Please send your quotation to:

[osg\\_procurement2@gmail.com](mailto:osg_procurement2@gmail.com)