



Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____

Date: July 27, 2022
Quotation #: PS-022-07-126
ABC: _____

Attention: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
Procurement of LIP Supplies:						
1	Glass Photo Frame Size: 8.5" x 11" with Glass cover	52	piece			
2	Parchment Paper Size: 8.5" x 11" GSM: at least 80 GSM	52	piece			
3	Diploma/Notarial Seals with adhesive tape	52	piece			
<p>Note: Supplier must be able to deliver the items on or before August 9, 2022. Supplier must provide picture of the quoted items, and must warrant that in case of defective item upon usage of end-user</p> <p style="text-align: center;">(Price Vat-Included)</p>						

Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED
REPRESENTATIVE

Note:

1. Please quote within ___ days from the date of receipt/posting of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - a. Mayor's / Business Permit;
 - b. PhilGEPS Registration Number: _____ Membership: Platinum Red
 - c. Income / Business Tax Return (for above P500k);
 - d. Omnibus Sworn Statement for Small Value Procurement (for above P50k);
 - e. Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

RHODORA T. CARDEL / CHRISTIAN D. BUAT
SIGNATURE OF CANVASSER

For more information, you may contact us:

Tel: (02) 8836-3314, (02) 8988-1674 loc 777
Telefax: (02) 8813-1174

Please send your quotation to:

osg.procurement2@gmail.com