



Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No.: _____
Attention: _____

Date: June 1, 2022
Quotation #: PS-022-06-071
ABC: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. QJENAL

SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	MEAL SET	UNIT PRICE	TOTAL PRICE
	<p>Procurement of Food (Lunch) for in-house participants (SWF Employees) for series of Online Sessions entitled, "Basic Orientation on Administrative Policy on Sexual Harassment," inclusive of delivery and other charges:</p> <p>Seminar Title: <i>"Basic Orientation on Administrative Policy on Sexual Harassment"</i></p> <p>Event Date:</p> <p>June 15, 2022</p> <p>June 22, 2022</p> <p>July 13, 2022</p> <p>July 27, 2022</p> <p>August 9, 2022</p> <p>August 24, 2022</p> <p>September 7, 2022</p> <p>September 22, 2022</p> <p>October 5, 2022</p> <p>October 19, 2022</p> <p>Minimum Inclusion:</p> <p>At least 2 viands of Main Dish (combination of pork or chicken or fish based dishes)</p> <p>Rice (with option to replace pasta)</p> <p>At least one (1) side dish (preferably veggies)</p> <p>Dessert or pastries</p> <p>Beverage</p> <p>Delivery Time: 10:30am</p> <p>Packaging</p> <p>Individually packed with utensils</p> <p>No single use plastics should be used including straw (except disposable utensils) and preferably recyclable food containers</p> <p>Quality:</p> <p>Delicious; Flavorful; Meals are prepared in proper, hygienic and safe place; Big Servings; Spill-free; Freshly made (not spoiled); Delivered at specified time</p>	60	set			

Note: Note: Supplier should provide at least 2 sample set for taste test and technical (esp. quality) evaluation of authorized representative of the agency on a specified date (TBA). Sample set should be identical to the proposed menu set upon delivery if awarded. The stated quantity might differ upon actual delivery/PO due to observance of quarantine level in Metro Manila. The Supplier must warrant the agency that any food found spoiled is subject for replacement immediately.

(Price Vat-Included)

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

1. Please quote within ___ days from the date of receipt/posting of RFQ.
2. Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - a. Mayor's / Business Permit;
 - b. PhilGEPS Registration Number: _____ Membership: Platinum Red
 - c. Income / Business Tax Return (for Small Value Procurement);
 - d. Omnibus Sworn Statement for Small Value Procurement (for above P50k);
 - e. Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.



RHODORA T. CARDEL / CHRISTIAN D. BUAT
SIGNATURE OF CANVASSER

For more information, you may contact us:

Tel: (02) 8836-3314, (02) 8988-1674 loc 777

Telefax: (02) 8813-1174

Please send your quotation to:

osg.procurement@gmail.com

sjbsolon
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