



Republic of the Philippines
Office of the Solicitor General

Request for Quotation

To: _____
Tel. No.: _____
Fax No. _____

Date: June 20, 2023
Quotation #: PS-023-06-095
ABC: _____

Attention: _____

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
	<p>Procurement of: CUSTOMIZED DOCUMENT BAGS</p> <p>Material: Imported Fabric; Premium Finish Color: Black Design: Feature or with at least of the following - Partition for Laptop Partition for 10" x 14" € Compartmentalized Interior for Organizing Contents Travel Friendly Print: Embroidered (1) Front (Left): OSG Logo (Colored)</p> <p>General Specifications: Fabric must be thick and not easily torn or damaged. Zipper must be working and in good condition. No excess thread or discoloration on any parts. Hardware handles of the bag should not be easily damaged or broken. Embroidery must be high quality, intricate and readable.</p> <p>Delivery Period: All items must be delivered in good quality and condition within 45 days upon issuance of Notice to Proceed.</p> <p><i>Note: Supplier is required to provide sample bag, and sample embroidery for technical evaluation.</i></p> <p>(Price Vat-Included)</p>	827	pcs			

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

- Please quote within 3 days from the date of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - Mayor's / Business Permit;
 - PhilGEPS Registration Number: _____ Membership: Platinum Red
 - Income / Business Tax Return (for above P500K);
 - Omnibus Sworn Statement for Small Value Procurement (for ABC of P50,000 and above; Notarized OSS is required upon signing of PO);
 - Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.


RHODORA T. CARDEL / ANNA LORAINÉ C. ALVIAR
SIGNATURE OF CANVASSER

For more information, you may contact us:

Telephon 8836-3314

Telefax: 8813-1174

Please send your quotation to:

rfq.osgprocurement@gmail.com

OSG-HA-QF-039

Rev.00 (05 July 2018)